

POSTGRADUATE GOVT. COLLEGE, SECTOR-11, CHANDIGARH

TENDER DOCUMENT



TENDER NO: PGGC-11/ 2017/HOSTEL MESS-CANTEEN/001

DATED:-25.05.2017

Tender for award of contract of Hostel Mess & Canteen (02 Boys & 01 Girls)

at Postgraduate Govt. College Sector-11 Chandigarh

for the period 1.7.2017 to 30.06.2018.

(THROUGH e-TENDER MODE ONLY)

PG GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH
e-TENDER FOR THE AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN
(02 Boys & 01 Girls)IN PGGC-11, CHANDIGARH

The Principal, Postgraduate Govt.College,Sector-11,Chandigarh invites Tenders through 'e-Tendering for **AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN (02Boys & 01 Girls)** in the Postgraduate Govt. College, Sector-11, Chandigarh .

Sr. No.	Name of the work	Contract for running Hostel Mess and Canteen(02Boys & 01 Girls)
1	Bid submission mode	Through e-Procurement mode on website of Chandigarh Administration https://etenders.chd.nic.in However, for general information, guidance and reference, the Bid Document can also be viewed & downloaded from PGGC-11 website http://www.gc11.ac.in
2	EMD - Rs. 2, 00,000	Payable through Fixed Deposit Receipts ,Demand Draft/ Banker's Cheque drawn on any nationalized bank in favour of "The Principal, Postgraduate Government College , Sector-11, Chandigarh" payable at Chandigarh . The EMD should be sent to "The Principal, PGGC , Sector-11, Chandigarh " in sealed envelope by super scribing as "EMD of Tender for <u>AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN (02 Boys & 01 Girls)</u> ". The EMD shall reach on or before the date and time of bid opening.
3	Date of availability of bid document in the portal	From 25.05.2017 to 16.06.2017
4	Last date for submission of bids through portal	16.06.2017
5	Date and time of opening technical bids.	20.6.2017 at 10.00 a.m.

Principal
Postgraduate Government College
Sector-11, Chandigarh

PG GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH
e-TENDER FOR THE AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN
(02 Boys & 01 Girls) IN PGGC-11, CHANDIGARH

INSTRUCTIONS/GUIDELINES FOR TENDERERS.

1. A copy of Tender Notice is at **Annexure-'A'**.
2. The Terms and Conditions as laid down in the Service Agreement for the award of contract for Mess and Canteen (**02 Boys & 01 Girls**) in **PGGC-11, Chandigarh** are at **Annexure-'B'**.
3. Scope of work is at **Annexure “C”**
4. A copy of the terms of payment is at **Annexure-'D'**.
5. Technical Bid Performa for evaluation of technical performance of the Tender is at **Annexure-'E'**
6. Price Bid Performa is at **Annexure “F”**
7. An affidavit regarding Non-Black Listing / Non-Prosecution is at **Annexure-'G'**.
8. Hostel menu at **Annexure-'H'**.
9. Performa of undertaking by contractor is at **Annexure “I”**
10. The Tender Documents along with **Annexure ‘A’ to ‘I’** and forwarding letter should be submitted online. **The Earnest Money Deposit (EMD) shall be sent in the physical form.** The **Technical Bid and Price Bid etc. will be submitted online. Each page of the tender document and Annexure ‘A’ to ‘I’ should be signed in full by the tenderer(s) on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender shall be rejected.**
11. **Earnest Money deposit worth Rs. 2,00,000/- (Rs. Two Lakhs only) should be submitted in physical form** at the office of **Principal Postgraduate Government College Sector-11, Chandigarh** on or before **16.06.2017** in the form of Account payee Fixed Deposit Receipt/Demand Draft/ Banker’s Cheque from any of the commercial banks, payable at Chandigarh, drawn in the name of The Principal, PG Government College, Sector-11, Chandigarh, for in a sealed envelope duly super scribed “Bid Guarantee for Award of Contract for Hostel Mess and canteen”, on or before 16.06.2017.
12. The tenderer should submit his tender in **two parts** i.e.

(i) **Technical Bid online at <https://etenders.chd.nic.in>:**

The Technical Bid should be submitted online through e-tender at <https://etenders.chd.nic.in>

(ii) Price Bid online at <https://etenders.chd.nic.in>.

13. No Tenderer is exempted from furnishing the Earnest Money Deposit (EMD) under any circumstances.
14. The contracts for three Hostels Mess and Canteen will be awarded to the three tenders (one contract to each) who quote lowest of the three rates(L1,L2 and ,L3). However the rates of the lowest bidder (L1)would have to be accepted by the other two bidders quoting L2, and L3 for which they would have to give in writing of the lowest rate (L1) on the spot, otherwise the contract will be offered to the next bidder if the bidder accepts our above said terms & conditions.
15. Any conditional, telegraphic/fax tender, tender without earnest money, tender not on the prescribed form or any deviation from the terms and conditions of the tender notice shall not be entertained and rejected out rightly
16. Rates approved for mess and canteen charges shall be applicable for the weekly menu at Annexure –F.
17. The last date and time for submission of e- Tender is 16.06.2017 . The tenderer himself will be responsible to ensure that his tender is received in time.
18. The Tender shall be opened on 20.06.2017 at 10:00 a.m. in the office of the Principal, PGGC-11, Chandigarh. In the event of the date of receipt or opening of tender being a holiday or being declared a holiday, the last date of receipt/opening of the tender shall be the next working day at the same time and venue.
19. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case of authorized representatives to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the opening of tender.
20. Only those Applicants will be considered/shortlisted who have minimum last 05 years experience in serving the North Indian cuisine in Boys/girls hostel of the Colleges under Chandigarh administration or Govt. and Pvt. Educational institutes of tricity.. An experience certificate duly issued by the Boys College /Institution is required to be submitted online.

21. Only one mess and canteen will be allotted to a single Contractor. Out of the three messes (2 in college campus & 1 in Sec-15 B), the allotment of particular mess to the selected contractor will be at the sole discretion of the Principal.
22. Subletting of contract is not allowed under any circumstances.
23. The Mess and canteen contract is open for only for an individual contractor . No organization/firm /company is allowed to participate in the bid.
24. The tenderer must furnish the latest valid Income Tax PAN/TAN No. issued by the Competent authority alongwith Technical Bid On-line.
25. In case of violation of any of terms and conditions as mentioned above, Security Money of the tenderer(s) shall be forfeited.
26. Any kind of influence by the tenderer on the college authorities will directly lead to the rejection of his tender. Tenderer/Contractor will not associate himself with any of the hostel resident or student of college on Roll.
27. The contract shall be awarded initially for a period of twelve months, which is further extendable upto a maximum period of 3 sessions one at a time (including the initial period of twelve months) on the same terms and conditions as agreed upon by the tenderer subject to the satisfactory performance and compliance of all the terms and conditions of the Service Agreement. This will, however, be further subject to the approval of the competent authority.
- 28. The tenderer running/awarded contract in any other institution/college for the session 2017-18 will not be eligible to apply.**
- 29. The contractor will not run Mess / Canteen/Food court in any other institutions/ college or elsewhere during the period contract.**
30. The tenderer is required to produce original documents submitted online at the time of opening Technical Bid.
31. The tenderer is required to apply for Mess and Canteen Services both and not in isolation.
32. Mess and Canteen Services are to be started from the date of award of contract.
33. Junk food items will not be served in mess as well as canteen.
34. The Principal, PGGC-11, Chandigarh, reserves all rights to accept or reject any tender without assigning any reason and also to impose/relax any terms and conditions of the tender.
35. The contractor shall execute service agreement with the college after the award of contract as per Annexure –B
36. The successful bidder shall deposit performance security for an amount of Rs. 2, 00,000/- (Rupees Two Lakhs only) in the form Fixed Deposit Receipts /Demand Draft/ Banker's Cheque / Bank Guarantee from any Commercial bank in an acceptable form within 7days from the date of issuance of letter of intent as decided by college contract committee . of The performance security shall remain valid for a period of three months beyond the date of completion of all contractual obligation (i.e. 1/3 years + 3months).

37. The service agreement shall be made/ executed at Chandigarh by the contractor with the college authority as per **Annexure –B**. In the event of any dispute related to the interpretation of rights or liabilities arising out of this agreement, the same shall , at first instance, be amicably settled between the parties. If any dispute is amicably settled, the same shall be referred to the sole arbitrator i.e. Director Higher Education, Chandigarh Administration, which shall include acting/ officiating Director Higher Education, Chandigarh Administration and the verdict of the arbitrator shall be final and binding upon both the parties.
38. The applicable governing this service agreement shall be the law of India. The courts of Chandigarh alone shall have the jurisdiction to try any matter , dispute or reference between the parties arising out of this agreement. It is specifically agreed that no court out side and other than Chandigarh Administration shall have jurisdiction in the matter.
39. THAT THE CONTRACTOR SHALL NOT SELL ANY TOBACCO PRODUCTS (INCLUDING BEERI, CIGETTES, HOOKA, CIGARS OR ANY PRODUCT CONTAINING TOBACCO IN ANY FORM) ALCHOLIC PRODUCTS (INCLDUING BEER), DRUGS/INTOXICANTS OF ANY TYPE OR KIND AND ANY OTHER PROHIBITED PRODUCT/ITEM, AS LAID DOWN IN THE LAW. IN CASE OF VIOLATION OF THE SAME, THE CONTRACT WILL BE CANCELLED.
40. In case of violation of any terms & conditions as mentioned above and mentioned in the service agreement , the contract will be terminated and the security will be forfeited.

PG GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH
e-TENDER FOR THE AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN
(02 Boys & 01 Girls) IN PGGC-11, CHANDIGARH

TENDER NOTICE

1. The PG Govt. College, Sector-11, Chandigarh (PGGC-11) invites bids under two bids system from reputed Contractors having experience of **latest 5 years (from session 2012 onwards)** of running the hostel mess and canteen (Boys & Girls) in the institutions under Chandigarh administration or any Govt. and Pvt. educational institutes of Tri City .
2. Interested Contractors can submit bids online through website of Chandigarh Administration <https://etenders.chd.nic.in>. However, for general information, guidance and reference, the Bid Document can also be viewed & downloaded from PGGC-11 website <http://www.gc11.ac.in>.
3. The Tender must be accompanied with Earnest Money Deposit (EMD) in the form of Account payee Fixed Deposit receipt/ Demand Draft/ Banker's Cheque from any of the commercial banks, payable at Chandigarh, drawn in the name of The Principal, PG Government College, Sector-11, Chandigarh, for an amount of Rs. **2,00,000/- (Rs. Two Lakhs only)** , should be submitted in a sealed envelope duly super scribed "Earnest Money Deposit (EMD) for Award of Contract for Three Hostels Mess and Canteen (**02 Boys & 01 Girls**) must be submitted in the office of PG Government College Sector-11, Chandigarh, on or before **16.06.2017**.
4. Any unsealed, conditional, telegraphic/fax tenders, tenders without Earnest Money and not on the prescribed form or any deviation from the terms and conditions of the Tender Notice shall not be entertained and shall be liable to be rejected.
5. Tender will be opened on 20.06.2017 at 10.00a.m. in the office of the undersigned. In the event of the date of receipt or opening of tender being a holiday or being declared a holiday, the last date of receipt/ opening of the tender shall be the next working day at the same time.
6. The PGGC-11 reserves the right to verify any information/document furnished by the bidder should the circumstances so warrant in overall interest of PGGC-11 Chandigarh.

Principal
Postgraduate Government College
Sector-11, Chandigarh

PG GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH
SERVICE AGREEMENT FOR MESS AND CANTEEN CONTRACT
(02 Boys & 01 Girls)

Agreement between the principal Postgraduate Govt. College sector-11, Chandigarh and _____ resident of _____ w.e.f. 1st July 2017 to 30th June 2018 (Session 2017-18) on the following terms & conditions.

- I) That the contractor will deposit performance security for an amount of Rs. 2, 00,000/- (Rupees Two Lakhs only) in the form Fixed Deposit Receipts /Demand Draft/ Banker’s Cheque / Bank Guarantee from any Commercial bank in an acceptable form within 7days from the date of issuance of letter of intent as decided by college contract committee . of The performance security shall remain valid for a period of three months beyond the date of completion of all contractual obligation (i.e. 1/3 years + 3months).
- II) That the Contractor will be paid net amount of Mess and Canteen Bill after deduction as agreed upon.

III). Menu and schedule of the meals to be given to the hostel resident students :

Breakfast:will consist of :-

- a) Pranthas
- b) Butter/Jam with two bread slices
- c) Stuffed sandwiches,
- d) Milk 250 ml. with sugar
- e) Milk 250 ml. without sugar
- f) One egg Omlate with two bread slices
- g) Butter 10 gm Amul/Verka/Vita.
- h) Coffee Branded
- i) Sweet Lassi – 200ml./ 300ml (As per Packing). (Verka/Veeta/Amul/ Mother Diary)
- j) Curd 100 gm.
- k) Tea 200 ml.

Lunch:-will consist of

- a) Dal/Rajmah/Soyabean/Channa White/Rongi/Karhii/ Channa Black.
- b) Raita/Curd
- c) Rice &Chapati
- d) Salad & Pickle

Dinner;- will consist of

- a) Dal
- b) Fresh vegetables (Seasonal)
- c) Chapatti and Rice.
- d) Salad & Achar
- e) Dessert: sweet dish will be served twice in a week.

Canteen/ Evening Tea :will consist of

- a) Butter/Jam with two bread slices
- b) Stuffed sandwiches,
- c) Milk 250 ml. with sugar
- d) Milk 250 ml. without sugar
- e) Besan Burfi.
- f) Bread slice

- g) Lemon water 300 ml
- h) Samosa
- i) One egg Omlate with two bread slices
- j) Pastry
- k) Butter 10 gm Amul/Verka/Vita
- l) Coffee.
- m) Biscuits
- n) Chips or lays
- o) Sweet Lassi 200ml./ 300ml (As per Packing). (Verka/Veeta/Amul/ Mother Diary)
- p) Tea 200 ml.
- q) Mathhi
- r) Cutlet
- s) Bread Roll
- t) Bread Pakora Stuffed
- u) Petty
- v) Hot Dog.

Note: The bill of above said will be payable on monthly basis by 10th of every month.

IV).Terms and Conditions

1. Only fresh vegetables as approved by the Hostel Welfare Committee will be served.
2. The contractor will be paid daily charges for the months of July 2017 , October 17,January 2018 and June 2018, on per day basis.
3. That the contractor will be paid after deduction of Rs. 6.25% of the gross monthly mess bill as Mess Fund.
4. That Income Tax as per rules applicable to the F. Year shall be deducted.
5. That the contractor shall be present at the time of cooking and serving of meals.
6. That meal will be served only after getting it checked by the Mess Committee, however any member of the Hostel Committee/Contract Committee can also check meals, tea etc. of the Hostel Mess/Canteen.
7. That all the books and accounts of mess and canteen shall remain open to the residents for inspection during working hours of mess and canteen.
8. That if any particular meal is not properly cooked or if found unfit for consumption by the Inspecting Committee, the contractor has to arrange substitute food for the same.
9. That the contractor will be responsible for the proper maintenance of the utensils, furniture and electric gadgets, like water cooler handed over to him. All articles supplied to the contractor shall be physically verified by a committee appointed by the Principal periodically. The contractor shall hand over all the articles issued to him at the completion of period of contract to the Hostel Warden.
10. The contractor is not allowed to sell junk food items other than eatables mentioned in Annexure B .
11. The contractor is required to keep flour, Dals, sugar, bread etc. in covered containers. That Rice, Atta, Cooking Oil, Tea leaves to be used will be of quality as given below:-

- a. Milk (Full Cream):- Verka /Vita/ Amul.
 - b. Agmark mark, Cooking oil or Ghee, (Soybean/Sun flour/Groundnut/Mustard) in refined form of good quality **Palmoil and cotton seeds oil will not be used at any cost.**
 - c. Atta :Whole Wheat branded
 - d. Jam: Branded.
 - e. Butter: Branded.
 - f. Rice: Begami / Parmal Branded
 - g. Bread: Branded
 - h. Fresh Vegetables
 - i. Tea Leaves: Masala Agmark/ Branded
12. That the contractor will install water purifier. In case, it is found not functioning by the Inspecting Committee, he/she will be fined Rs. 1000/-. The contractor will arrange his own Refrigerator/Deep Freezer/LPG Cylinders.
 13. That the cooking of the food will be done on the LPG only.
 14. That No outsider will be allowed to enter the hostel from the entrance of kitchen area and dine in the hostel mess without the prior permission of the Principal/Chief Warden.
 15. That the Contractor will be required to submit the Mess Bill and canteen bill in the hostel office , in duplicate by the 3rd of every month duly verified by the concerned Hostel Warden.
 16. That the College can deduct any excess payment made to him from the Mess Bill/ Performance Guarantee/ Security Deposit.
 17. That the contractor will appoint sufficient number of staff (Cooks, waiters, sweepers) to cook & serve the food & to maintain cleanliness and hygienic conditions in and around the kitchen and Dining hall. The Servants must wear proper uniform, provided by the contractor, while on duty. In no case the servant should be below the age of 14 years.
 18. The contractor is required to get the medical checkup done of all of his workers and submit their fitness certificates in the office of the chief warden.
 19. The Mess Contractor will get the antecedents of his employees duly verified from the concerned police station i.e. Police Station Sector-11, Chandigarh and give necessary information to the Chief Warden & Hostel Warden to this effect. Any servant replaced, will be similarly informed to the Chief Warden.
 20. No servant will be allowed in the Hostel without the Identity Card issued by the Chief Warden.
 21. The Contractor should ensure that none of the servants leave or come to the hostel after 10.00 p.m.
 22. No servant shall stay in the Hostel Mess during the night. He shall stay in servant's room only.
 23. The contractor will get license from the Health Department and will be held responsible for any negligence on his part in preparing meals.
 24. Contractor shall not associate or influence neither the residents nor their relatives .
 25. Smoking and Drinking / intake of drugs by the contractor or any of his workers is strictly prohibited in Hostel and College campus.
 26. The contractor will use the allotted premises only for the work place and not for any residential purpose.

27. The contractor is required to obey the labour laws of Govt. of India and U.T. Administration.
28. That the Postgraduate Govt. College Sector-11, Chandigarh on its part shall not be liable to pay any charges, dues ,compensation under any of the industrial disputes to any of the workers which shall be the sole responsibility of the contractor .
29. The Principal has the right to add or delete any terms & condition of this contract keeping in view the interest of the students and can also terminate the contract at any time.
30. The contract shall be awarded initially for a period of twelve months, which is further extendable upto a maximum period of 3 sessions one at a time (including the initial period of twelve months). This will, however, be further subject to the approval of the competent authority. The contract shall stand automatically cancelled, if the competent authority declines to grant approval for further extension.
31. That the agreement shall be deemed to have been made / executed at Chandigarh for all purpose in the event of any dispute related to the interpretation of rights or liabilities arising out of this agreement, the same shall , at first instance, be amicably settled between the parties. If any any dispute is amicably settled, the same shall be referred to the sole arbitrator i.e. Director Higher Education, Chandigarh Administration, which shall include acting/ officiating Director Higher Education, Chandigarh Administration and the verdict of the arbitrator shall be final and binding upon both the parties.
32. That the applicable governing this service agreement shall be the law of India. The courts of Chandigarh alone shall have the jurisdiction to try any matter , dispute or reference between the parties arising out of this agreement. It is specifically agreed that no court out side and other than Chandigarh Administration shall have jurisdiction in the matter.
33. That For any violation of the terms & conditions of the contract, the contract will be terminated and the security will be forfeited.

I, ----- , resident of -----
----- have read and understood the above terms and conditions
and these are acceptable to me.

Place :

Dated :

Lessee

Members of the Contract Committee

Principal,
Post Graduate Govt. College
Sector-11, Chandigarh.

PG GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH
SERVICE AGREEMENT FOR MESS AND CANTEEN CONTRACT
(02 Boys & 01 Girls)

SCOPE OF WORK

Hostel students will be served North Indian cuisine as given below:-

Menu and schedule of the meals to be given to the hostel resident students :

Breakfast:will consist of :-

- a) Pranthas
- b) Butter/Jam with two bread slices
- c) Stuffed sandwiches,
- d) Milk 250 ml. with sugar
- e) Milk 250 ml. without sugar
- f) One egg Omlate with two bread Slices
- g) Butter 10 gm Amul/Verka/Vita.
- h) Sweet Lassi – 200ml./ 300ml (As per king). (Verka/Veeta/Amul/ Mother Diary)
- i) Curd 100 gm.
- j) Tea 200 ml.

Lunch:-will consist of

- a) Dal/Rajmah/Soyabean/Channa White/Rongi/Karhii/ Channa Black.
- b) Raita/Curd
- c) Rice &Chapati
- d) Salad & Pickle
- e) Green Veg (Seasonal) once a week.

Dinner;- will consist of

- a) Dal
- b) Fresh vegetables (Seasonal)
- c) Chapatti and Rice.
- d) Salad & Achar
- e) Dessert: sweet dish will be served twice in a week.

Canteen/ Evening Tea :will consist of

- a) Butter/Jam with two bread slices
- b) Stuffed sandwiches,
- c) Milk 250 ml. with sugar
- d) Milk 250 ml. without sugar
- e) Besan Burfi.
- f) Bread slice
- g) Lemon water 300 ml
- h) Samosa
- i) One egg Omlate with two bread slices
- j) Pastry
- k) Butter 10 gm Amul/Verka/Vita
- l) Coffee.
- m) Biscuits
- n) Chips or lays
- o) Sweet Lassi 200ml./ 300ml (As per Packing). (Verka/Veeta/Amul/ Mother Diary)
- p) Tea 200 ml.

- q) Mathhi
- r) Cutlet
- s) Bread Roll
- t) Bread Pakora Stuffed
- u) Petty
- v) Hot Dog.

Other Terms and Conditions

- Only fresh vegetables as approved by the Hostel Welfare Committee will be served.
- The food items / cooking material as per follow should be used:-
 - a. Milk (Full Cream):- Verka /Vita/ Amul.
 - b. Agmark mark, Cooking oil or Ghee, (Soybean/Sun flour/Groundnut/Mustard) in refined form of good quality **Palmoil and cotton seeds oil will not be used at any cost.**
 - c. Atta :Whole Wheat branded
 - d. Jam: Branded.
 - e. Butter: Branded.
 - f. Rice: Begami / Parmal Branded
 - g. Bread: Branded
 - h. Fresh Vegetables
 - i. Tea Leaves: Masala Agmark/ Branded

The contractor is not allowed to sell junk food items other than eatables mentioned in Annexure B

**ANNEXURE-‘D’
PG GOVERNMENT COLLEGE SECTOR-11, CHANDIGARH**

**eTENDER FOR THE AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN
(02 Boys & 01 Girls)**

TERMS OF PAYMENT

1. Contractor will be required to submit the Mess and Canteen bill in duplicate, duly verified by the HOSTEL WARDEN, by the 3rd of every month in the office of the Chief Warden.
2. Payment of all the bills submitted by the Contractor will be made only after the realization/ collection of the same from the students.
3. Contractor will be paid after deduction of Rs. 6.25% out of the gross monthly mess bill as Mess Fund.
4. All the payments shall be made by the PGGC-11, after deducting Income Tax at source as per applicable provisions of the Income Tax Act, 1961.
5. The contractor will be paid daily charges for the months of July 2017, Oct 2017, Jan. 2018 and June 2018
6. That the College can deduct any excess payment made to him from Mess Bill/ performance security.
7. The mess contractor will be responsible for making payment of wages to the workers employed by him.
8. The mess contractor will be liable to pay his suppliers at his own.

ANNEXURE-‘E’

PG GOVERNMENT COLLEGE ,SECTOR-11, CHANDIGARH

**NAME OF SERVICE CONTRACT: eTENDER FOR THE AWARD OF CONTRACT
OF HOSTEL MESS AND CANTEEN(02 Boys & 01 Girls)**

TECHNICAL BID

**PROFORMA FOR EVALUATION OF TECHNICAL PERFORMANCE OF THE
TENDERER**

Sr. No.	Particulars	Remarks
1	Name of the Person with complete address Residential Address:- _____ _____ Permanent Address:- _____ _____ Telephone/Fax Nos _____	
2	Whether documentary proof in support of Sr. No. 1 is submitted online?	Yes/No
3	Financial Status :- Bank Account No. _____ Name of Bank _____ (submit copy of bank statement for the last six months (online). Must have minimum balance of Rs. 5 Lakhs for investment as working capital in running mess and canteen.	Yes /No
4	Whether the tenderer has submitted online an experience certificate of last 5 years working either in Boys/Girls Hostel under the Chandigarh Administration or any Govt. and private colleges of the tricity.?	Yes/No
5	Whether the tenderer has submitted online as well as in the physical form Earnest Money Deposit (EMD) in the form of fix deposit receipt, DD, Banker's Cheque of any nationalized bank payable at Chandigarh drawn in the name of The Principal PGGC-11, Chandigarh for an amount of Rs. 2 Lakhs only. No. _____ Name of Bank _____	Yes/No
6	Whether the Copy of PAN/TAN No. has been submitted online.	Yes/No
7	Whether a copy of license under PFA from Health Department under Chandigarh administration/ Tricity has been submitted online.	Yes/No
8	Copy of Income Tax return for the last 03 Years has been submitted online	Yes/No
9	Whether the affidavit on non judicial stamp paper of Rs.5/- duly attested by the Notary Public /Executive Magistrate stating that the tenderer has never been blacklisted, has been submitted online.	Yes/No
10	Whether tenderer has sufficient no. of LPG cylinders/refrigerators/deep freezers to run a mess and canteen of the hostels.	Yes/No

Place: _____

Signature of Tenderer _____

Dated: _____

Full Name of the Tenderer _____

PG GOVERNMENT COLLEGE ,SECTOR-11, CHANDIGARH

NAME OF SERVICE CONTRACT: eTENDER FOR THE AWARD OF CONTRACT OF HOSTEL MESS AND CANTEEN(02 Boys & 01 Girls)

PRICE BID

1. Description of work:- Contract for Hostel Mess as per scope of work mentioned in Annexure-‘C’ subject to the fulfillment of other terms and conditions of the Service Agreement at Annexure-‘B’.

Sr. No.	Description	Unit /Diet	@ (In Rs.)
1	Lunch	Per Student	
2	Dinner	Per Student	
Breakfast/ Other canteen Items.			
1.	Prantha	Per Pc.	
2.	Butter / Jam with two bread slices	Per Pc.	
3.	Stuffed sandwiches	Per Pc.	
4.	Milk with sugar	250 ml.	
5.	Milk without sugar	250 ml.	
6.	One egg Omlate with two bread slices	Each unit	
7.	Boiled Egg	Per pc.	
8.	Butter (Amul/Verka/Vita).	10 gm	
9.	Coffee Branded.	150ml.	
10.	Curd	100 gm.	
11.	Tea	200 ml.	
12.	Besan Burfi.	50 gms. Pc	
13.	Bread slice	Per Pc.	
14.	Lemon water	250 ml	
15.	Samosa	Per Pc.	
16.	Pastry	Per Pc.	
17.	Biscuits.	As per MRP	As per MRP
18.	Chips or lays	As per MRP	As per MRP
19.	Mathhi	Per Pc,	
20.	Cutlet	Per Pc	
21.	Bread Roll	Per Pc	
22.	Bread Pakora	Per Pc	
23.	Petty	Per Pc	
24.	Hot Dog	Per Pc	
25.	Milk Pkt ½ Ltr	As per MRP	
26.	Juice Packed/ Lassi	As per MRP	

NOTE:

- A. The contracts for three Hostels Mess and Canteen will be awarded to the three tenders (one contract to each) who quote lowest of the three rates(L1,L2 and ,L3). However the rates of the lowest bidder (L1)would have to be accepted by the other two bidders quoting L2, and L3 for which they would have to give in writing of

the lowest rate (L1) on the spot, otherwise the contract will be offered to the next bidder if the bidder accepts our above said terms & conditions.

- B. Out of the three messes one Mess is for girls hostel . The allotment of particular mess to the selected contractor will be at the sole discretion of the Principal.
- C. The contractor will be paid daily charges for the months of July 2017,Oct 2017, Jan. 2018 and June 2018 .
- D. That the contractor will be paid after deduction of Rs.6.25% of the gross mess and canteen bill as Mess Fund.
- E. TDS as applicable shall be deducted from the actual amount of bill.

AFFIDAVIT

I (Name)_____resident of _____ Sole Proprietor
_____do hereby solemnly affirm and declare that I have not been black
listed/prosecuted by any Central/State Governments/ Union Territories /
Departments/Offices/ Statutory Bodies / Autonomous Organizations / Research
Institutions/any court of law .

	DEPONENT
Place _____	Address _____
Date _____	_____

VERIFICATION

Verified that the contents of above affidavit are true and correct to the best of
my knowledge and belief and nothing has been concealed therein.

Place _____	DEPONENT
Date _____	

**(Note: To be furnished on non-judicial stamp paper of Rs. 20/- duly attested by the
Executive Magistrate/ Notary Public)**

Hostel Menu of Post Graduate Govt. College Sector-11, for the Session 2017-18

Sr. No.	Day	Breakfast	Lunch	Dinner
1	Monday	Aloo Prantha+ anyother item as per Breakfast Items as given Annexure-C	Rice, Chapati, Black Channa (desi), Boondi Raita, Salad	Chapati, Rice, Green Veg.(Seasonal), Dal Malka/Masar, Salad
2	Tuesday	Missa Parantha + anyother item as per Breakfast Items as given Annexure-C	Fried Rice, Chapati, Rajmah, Kheera, Curd, Salad	Chapati, Rice, Green Veg, Seasonal, Dal Moong, Salad, Sweet Dish
3	Wednesday	Aloo Onion Parantha + anyother item as per Breakfast Items as given Annexure-C	Chapati, Rice, White Channa, Aloo Riata, Salad	Chapati, Rice, Green Veg, Seasonal, Dal Malka, Salad,
4	Thursday	Aloo Onion Parantha + anyother item as per Breakfast Items as given Annexure-C	Chapati, Rice, Maah Rajma Dal, Curd, Salad	Chapati, Rice, Green Veg, Seasonal, Dal Channa, Salad,
5	Friday	Aloo /Gobhi Parantha + anyother item as per Breakfast Items as given Annexure-C	Chapati, Rice, Karhi Pakoda, Aaloo Sabji, Salad	Chapati, Rice, Green Veg, Seasonal, Dal Maha Sabat, Salad & Sweet Dish
6	Saturday	Dal Parantha + anyother item as per Breakfast Items as given Annexure-C	Fried Rice, Chapati, Dal, Kheera, Curd, Salad & Green Veg.	Chapati, Rice, Green Veg, Seasonal, Dal Channa, Maha/Black Masar, Salad
7	Sunday	Missa Parantha + anyother item as per Breakfast Items as given Annexure-C	Channa Puri, Aloo Sabji, Curd & Salad	Chapati, Rice, Green Veg, Seasonal, Dal Moong Sabat & Salad

- 1 Quantity of curd to be served is 100gms.
- 2 Saunf & Sugar be kept separately (01 extra diet will be charged from every resident student in a month)
- 3 On festivals, sweet dish will be provided with extra charges on demand.
- 4 Only fresh Green peas are to be used for cooking .

Minor changes can be made in the menu with the consultation of resident students and the Hostel Authority.

**List of food items for consumption at Postgraduate Govt. College Sector-11,
Hostel Mess & Canteen**

Sr.No.	Particular	Brand
1	Milk	Verka/Vita/Amul Brand
2	Butter	Verka/Vita/Amul Brand
3	Bread Loaf	Modern/Britania/Bakeman
4	Tomato Souce	Cross & Black Well (Nestle)
5	Cooking Oils or Ghee	Soyabean, Sunflower, Ground Nut, Mustured refined of good quality Agmark Palm oil and cotton seed oil will not be used for cooking at any cost
6	Iodized Salt	Tata/Captain Cook/Anapurana/Shudh
7	Tea Leaves	Assam Tea/Tata Tea/CTC Tea/Brook Bond
8	Atta,Pulses, Dry Beans	“A” grade free from admixture
9	Rice	Begmi/Parmal-Clean & free from admixture
10	Vegetables	Fresh-Alternate day procurement from main market good quality open to inspection by hostel authority.
11	Spices and Condiments	Dry grounded as far as possible be procure and fresh grinding done or packed MDH or Sohna Brand/ eveready

ANNEXURE-‘I’

PG GOVERNMENT COLLEGE ,SECTOR-11, CHANDIGARH

**NAME OF SERVICE CONTRACT: eTENDER FOR THE AWARD OF CONTRACT
OF HOSTEL MESS AND CANTEEN(02 Boys & 01 Girls)**

(UNDERTAKING)

I certify that I have read the terms and conditions as given in the Service contract . I undertake that it is my sole responsibility to ensure that being the employer in relation to persons engaged/deployed by me to provide the Services/Activities under this contract. The minimum monthly wages/salaries, will be given as fixed or prescribed under the Minimum Wage Act, 1948 along with all other statutory dues such as Employees Provident Fund, Employees State Insurance, Employees Deposit Link Insurance, etc. I shall also adhere to all the relevant Labour Laws as applicable viz. Payment of Wages Act, 1936. Minimum Wage Act,1948, contract Labour (Regulation & Abolition) Act, 1970, Chandigarh Contract Labour (R&A) Rules, 1974, Employees Provident Fund (EPF) Act, 1952, Employees State Insurance Act (1948), Payment of Bonus Act, 1965, Employees Deposit Link Insurance (EDLI), or any other Act as applicable and as amended from time to time and or any other rules framed there under from time to time by the Chandigarh Administration and /or any authority constituted by or under any Law.

Place:_____

Signature of Tenderer_____

Dated:_____

Name of the Tenderer_____

Address_____