

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2016-17

#### I. Details of the Institution

1.1 Name of the Institution

Post Graduate Govt. College

1.2 Address Line 1

Sector 11

Address Line 2

Chandigarh

City/Town

Chandigarh

State

UT

Pin Code

160011

Institution e-mail address

[principal@gc11.ac.in](mailto:principal@gc11.ac.in)

Contact Nos.

9417041129

Name of the Head of the Institution:

Prof. (Dr.) Jagdish Kumar Sehgal

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	-	2004	5 Years
2	2 <sup>nd</sup> Cycle	A	3.40	2017	5 Years
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR submitted to NAAC in 2006-2007 on 27-08-2007
- ii. AQAR submitted to NAAC in 2007-2008 on 02-12-2009
- iii. AQAR submitted to NAAC in 2008-2009 on 14-01-2010
- iv. AQAR submitted to NAAC in 2009-2010 on 28-12-2010
- v. AQAR submitted to NAAC in 2014-2015 on 17-06-2015
- vi. AQAR submitted to NAAC in 2015-2016 on 30.07.2016

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education

Urban  Rural

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	16
2.2 No. of Administrative/Technical staff	2+2
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	03
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	01
2.9 Total No. of members	31
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders:

Faculty

07

Non-Teaching Staff

02

Students

01

Others

2+2 (Parents + Student council)

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

3,60,000/- (Minor project I<sup>st</sup> instalment to Dr. Jagdish Kaur)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

05

International

--

National

--

State

--

Institution Level

05

(ii) Themes

- The department of Chemistry PGGC-11, Chandigarh organized a seminar on awareness about **“Health and Hygiene for Group-D employees of the college”** on 27/8/2016. Around 100, Group D employees and workers from canteen and mess along with students attended the seminar. This program was carried under Rashtriya Uchttar Shiksha Abhiyan (RUSA).
- The PG department of English conducted remedial classes for undergraduate students from 23 September to 30 September, 2016. The classes were organized under the banner of RUSA. A batch of around 40 students benefitted from these lectures.
- The College Library organized Workshop on **“Effective Web Search Strategy”** on Friday, 30th September, 2016 in which 192 participants from various colleges of the region attended the workshop.
- The State Project Directorate, UT, Chandigarh organized a **Management Information System (MIS) Workshop** on 20.10.2017 at Post Graduate Govt. College, Sector-11, Chandigarh for institutions of Chandigarh under the aegis of RUSA as per direction of the State Project Director (RUSA) – cum- Director Higher Education, Chandigarh Administration in which 125 faculty members participated from various college of the region.

(ii) Themes

- UGC/NET Coaching classes for students of M.Sc.-I.T. (I & II) conducted by Department of Professional Studies from November 2016 to February 2017.
- In-house Aptitude Training on Entry to Government Jobs for all students of the college conducted by Career Launcher Education Ltd from January 2017 to March 2017. 220 students participated in this training programme.
- The Psychology department organized one day workshop on **Language Difficulties: Leading to Social Disability** on 16.03.2017 in which 128 participants enjoyed the workshop, particularly so the participants from various colleges/institutions of Chandigarh, Punjab and Haryana.
- The PG department of English under the aegis of Rashtriya Uchcharat Shiksha Abhiyan (RUSA), conducted a One Day Capacity Building Seminar on the **“Creative Process of Filmmaking, Imagination and Spectatorship”** on 31<sup>st</sup> March 2017. It was meant for the faculty members, students of MA English & Functional English of various colleges in Chandigarh. A total of 89 people participated in the seminar.
- UGC/NET Coaching classes for students of M.Sc.- Chemistry (I & II) conducted by Department of Chemistry from March 2017 to April 2017.
- The PG department of English conducted remedial classes for undergraduate students from March 2017 to April 2017. The classes were organized under the banner of RUSA. A batch of around 148 students benefitted from these lectures.

## 2.14 Significant Activities and contributions made by IQAC

- The IQAC has supervised and guided the Admission process of all undergraduate and postgraduate classes. It looked after the entire process of admission which was online. The IQAC monitored and helped in launching the Joint-Prospectus of all the Government Colleges of Chandigarh, session 2016-17.
- Under the guidance and with the suggestion of the IQAC the Time Table for session 2016-17 was prepared.
- The IQAC has prepared guidelines for admission of girls students in the newly converted girl hostel.
- The IQAC on the basis of workload and Requirement as submitted by different Departments decided the number of Resource persons to be engaged in different departments for academic session 2016-17.
- It also suggested and materialized the Installation of ATM, Digital Display Boards, EDP Cell and Biometric Machine for Attendance of staff in the college.
- With the initiative and supervision of IQAC the college has organized in a grand way the Youth & Heritage Festival of Panjab University, Chandigarh in 2016.
- The IQAC has substantially contributed to the teaching and learning process of the college.
- Under its supervision various academic activities are organized in the college for the effective and up-to-date execution of curriculum and evaluation process. It has also playing a major role in documentation. It keeps record of various programmes and activities organized in the college for quantitative and qualitative improvements.
- The IQAC communicates all information regarding various schemes/ projects of Chandigarh Administration and other sponsoring institutions like UGC, ICSSR, ICHR, ISRO and different companies to faculty members as well as to the students from time to time. The main objective of the IQAC is to promote quality education.



- It always is striving for academic excellence and looks after the development of infrastructure.
- The most significant achievement of the IQAC, however, is the role it played before and during the visit of the NAAC Peer Team. The NAAC Peer Team has visited our college for accreditation on 6<sup>th</sup> and 7<sup>th</sup> February 2017 and awarded **3.40** marks with **A** grade. The Team has given commendable remarks about the college, faculty, student's performance, infrastructure and the administration. It remarks that the college has a vibrant atmosphere, committed management, good and well maintained infrastructure, supportive alumni, committed and passionate faculty, high reputation, laudable sports performance, good outreach programme, excellent library facilities etc. They highly appreciate the harmonious and positive relationship between administration and college employees. It also highly appreciates the activities of the IQAC, eco-friendly campus, cosmic garden and spice village etc. The Team has mentioned that the college is offering value added programmes, networking with other educational institutions in the region, introduced innovative practices in teaching-learning process etc.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Increase in Infrastructure Facilities</li> <li>• Facilitation of on-line services to library, networking of campus, Internet Services.</li> <li>• Overall up-gradation of technology</li> <li>• Creation of departmental libraries.</li> <li>• New courses applied for M.A Hindi, Functional Hindi, home Science, music instruments, Fine Arts, French, M.Sc Zoology, Biotechnology and Diploma in Mass Communication</li> </ul>	<ul style="list-style-type: none"> <li>• CCTV cameras in the campus.</li> <li>• Net Banking facility.</li> <li>• College has 10 Mbps speed of Internet.</li> <li>• Biometric and Face reading machine for attendance of staff.</li> <li>• Automatic Electronic bell</li> <li>• Two electronic display boards</li> <li>• E-waste store.</li> <li>• E- Content module for uploading contents.</li> <li>• Digitalized library.</li> <li>• Information and communication technology (ICT) helps e – access to books and journals in library.</li> <li>• POS machines (Swipe machine) for e-payments.</li> <li>• Opened departmental libraries</li> <li>• M.Com started from the academic session 2017-18.</li> </ul>

\* See Academic Calendar of the year 2016-17 as Annexure II.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body  College IQAC

Provide the details of the action taken

- New workstation established in the BBA department.
- Departmental libraries created in the departments of English, Punjabi, IT etc.
- Principal office, IQAC, Examination and Seminar rooms were renovated.
- Digital display and new notice boards installed.
- Furniture purchased for newly constructed Biotech block.
- Student feedback boxes installed in the campus.
- Two separate dustbins for dry & wet waste have been kept under Swachh Bharat Abhiyaan.
- Purchased new office tables, power back-up system and LED 43" for Girls Hostel.
- Purchase order for 36 desktop computers has been finalized.
- Internet leased line up-gradated from 2 Mbps to 10 Mbps.
- Reading & Research centre established for staff members.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
PG	07*	1*	01	--
UG	08	--	02	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others				
1 M.Phil	01	--	--	--
2.Honours		--	--	--
BA	09			
BCOM**	03	03		
<b>Total</b>	29	--		--

\*M.Com. Programme has been introduced in the session 2017-18.

\*\* Honours course in Accounting and finance, Economics, Management Studies have been introduced in the B. Com-2<sup>nd</sup> Semester in the session 2017-18.

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: NO

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16 (M.Phil , PG 07 & UG-08)
Trimester	--
Annual	----

1.3 Feedback from stakeholders\* Alumni  Parents  Employer  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision/update of syllabi is undertaken by the Panjab University, Chandigarh. Some of the faculty members of the college are members of the Board of Studies of P.U. Chandigarh.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	14	39	03	--

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	46	39	--	03	--	--	--	56	46

2.4 No. of Guest and Visiting faculty and Temporary faculty

62

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	15	27
Presented papers	20	55	-
Resource Persons	--	08	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Power-point presentation
- E-learning
- Online library system
- Online project submission
- Teaching through audio visual aids
- Chalk and Talk
- LCD Projectors
- You Tube

2.7 Total No. of actual teaching days during this academic year

Semester (207)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All University Norms are followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies

10

2.10 Average percentage of attendance of students

83%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Sem I	591	0.33	13.2	24.2	57.69	100
BA Sem II	592	0.16	17.4	25.84	49.83	100
BA Sem III	535	0.7	18.87	26.54	53.83	100
BA Sem IV	535	1.68	33.45	25.42	38.13	100
BA III	455	--	25.5	40	22.63	96.89
BSc M Sem I	54	7.4	37.03	22.22	25.92	100
BSc M Sem II	54	12.96	50	20.37	11.11	100
Bsc M Sem III	45	8.88	57.77	26.66	13.13	100
Bsc M Sem IV	45	28.88	77.77	11.11	8.88	100
Bsc M III	35	2.85	54.28	28.57	2.8	96.96
Bsc NM Sem I	139	3.59	30.21	24.46	35.97	100
Bsc NM Sem II	140	6.42	38.57	27.14	19.28	100
Bsc NM Sem III	185	9.72	50.81	18.37	28.64	100
Bsc NM Sem IV	185	10.81	50.81	23.78	24.86	100
Bsc NM III	150	2	40	32	3.33	95.79
Bsc CS Sem I	54	0	14.81	29.62	50	100
Bsc CS Sem II	54	1.85	22.22	27.77	37.03	100
Bsc CS Sem III	34	2.94	26.47	32.35	41.17	100
BSc CS Sem IV	33	0	24.24	27.27	48.48	100
BSc CS III	29	0	20.68	65.51	0	100
Bsc BT Sem I	25	8	44	8	40	100
Bsc BT Sem II	26	7.69	46.15	23.07	15.38	100
Bsc BT Sem III	13	0	38.46	15.38	46.15	100
Bsc BT Sem IV	13	7.14	42.85	21.42	28.57	100
Bsc BT III	16	0	43.75	37.5	0	100
Bsc MB Sem I	28	7.14	35.71	28.57	7.14	100

Bsc MB Sem II	28	7.14	50	28.57	7.14	100
Bsc MB Sem III	26	3.84	57.69	30.76	3.84	100
Bsc MB Sem IV	27	25.92	92.59	0	7.4	100
Bsc MB III	21	4.76	71.42	14.28	0	90
BscBT(Hons)Sem I	26	3.84	42.3	23.07	30.76	100
BscBT(Hons)Sem II	26	3.84	42.3	23.07	30.76	100
BscBT(Hons) Sem III	28	32.14	85.71	10.71	3.57	100
BscBT(Hons) Sem IV	28	60.71	96.42	3.57	---	100
BscBT(Hons) III	19	31.57	84.21	15.78	--	100
BCom Sem I	147	1.36	52.38	25.17	18.36	100
BCom Sem II	146	1.36	62.32	22.6	6.84	100
BCom Sem III	137	16.78	72.26	15.32	11.67	100
BCom Sem IV	137	2.18	56.93	18.97	21.16	100
BCom III	134	7.46	72.38	18.65	5.22	99.25
BBA Sem I	93	0	18.27	9.67	66.66	100
BBA Sem II	93	0	13.97	24.73	58.06	100
BBA Sem III	82	1.21	34.14	20.73	45.12	100
BBA Sem IV	83	0	25.3	24.09	49.35	100
BBA III	56	1.78	80.35	12.5	---	100
BCA Sem I	87	2.29	19.54	6.89	71.26	100
BCA Sem II	87	4.59	19.54	5.74	62.06	100
BCA Sem III	73	0	8.21	36.98	54.79	100
BCA Sem IV	73	0	9.58	31.5	58.9	100
BCA III	61	0	80.32	13.11	1.63	98.36
BPed Sem I	49	4.08	26.53	0	57.14	100
BPed Sem II	49	2.04	24.48	0	42.85	100
BPed Sem III	39	12.82	51.28	0	10.25	100
BPed Sem IV	39	12.82	58.97	0	12.82	100
BPed III	39	0	31.02	28.2	10.25	97.36
BPed IV	38	5.26	68.42	0	10.52	94.59
MA Sem I ENG	23	0	0	26.08	65.21	100
MA Sem II ENG	21	0	4.76	38.09	33.33	100
MA Sem III ENG	26	0	7.69	76.92	15.38	100
MA Sem IV ENG	26	0	23.07	50	15.38	100
MSc IT Sem I	35	14.28	60	---	37.14	100
MSc IT Sem II	34	11.76	70.58	---	14.7	100
MSc IT Sem III	37	--	75.67	---	10.81	100
MSc IT Sem IV	37	16.21	75.67	--	---	100
MA His Sem I	40	0	5	50	17.5	100
MA His Sem II	39	0	10.25	56.41	28.2	100
MA His Sem III	30	0	13.33	50	33.33	100
MA His Sem IV	28	0	17.85	46.42	7.14	100
MPed Sem I	40	2.5	60	2.5	12.5	100
MPed Sem II	39	2.56	69.23	2.56	7.69	100
MPed SemIII	39	0	74.35	2.56	---	100
MPed SemIV	39	0	56.41	--	10.25	100



MSc Chem Sem I	41	7.31	75.60	9.75	7.31	100
MSc Chem Sem II	42	9.52	78.57	9.52	---	100
MSc Chem Sem III	39	0	58.97	17.94	2.56	100
MSc Chem Sem IV	39	0	79.48	2.56	5.12	100
MA PBI Sem I	21	0	19.04	57.14	23.8	100
MA PBI Sem II	20	0	25	60	10	100
MA PBI Sem III	23	0	39.13	47.82	13.04	100
MA PBI Sem IV	22	0	9.09	36.36	50	100

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feedback from students and other stakeholders
- Formal and informal discussions with all Heads of Departments and College Registrar.
- Feedback from parents at the meetings with the PTA.
- The results of the House Tests and University Exam are discussed with the Principal and College Council and plans are devised to improve the results. Such plans include advising all the Head of the Departments to ensure that the syllabi are unitized and entire syllabus is covered and revision of the covered syllabus is also done.
- The IQAC also ensures that eminent scholars are invited to deliver extension lecture.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	12
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	05
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	13
Others	-

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff & Technical Staff	34+26=60	15+22=37	---	14+20=34

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A Research Centre for the promotion of research has been setup in the Library.
- Newly established Research Centre in the subject of Department Physical Education - Teacher Education, Learning and Research.
- Proposals for national level conferences have been sent to different funding agencies.
- Souhirdya Pathak Parivaar established to encourage students for reading habits and sharing thoughts.
- Organizing conferences and workshops.
- Up-gradation of existing infrastructure to suit job/ market requirements.
- Creating awareness among the faculty about research and its benefits.
- Encouraging Teaching and non-Teaching faculty to undertake training programmes for self-growth and institutional benefits.
- Active engagement in research activities by working on Minor & Major Projects from the UGC/ICSSR /DBT and other national and international agencies.
- Enhancing research activities by publishing online research journals.
- Organizing workshop with NSIC (National Small Scale Industry Cooperation) for career guidance/ entrepreneurship among students since last 3 years.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	03	03	Nil
Outlay in Rs. Lakhs			15,95,000/-	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	53	07	-
Non-Peer Review Journals	-	01	-
e-Journals	--	-	-
Conference proceedings	01	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-18	UGC/ICSSR	1595000	1015000
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			1595000	1015000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					04
Sponsoring agencies					RUSA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	01	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="18"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension lecture on Vaccine Designing was delivered by Dr. Upma Bagai, Department of Zoology, P. U., Chandigarh.
- Intra-college Rangoli, Poster Making, Still Life, on the spot Painting, Installation, Photography, Collage making competitions were organized on September 28, 2016.
- Saplings were planted in college campus and Botanical Garden in observation of the Van Mahotsav Week in July. Students participated in poster making competition to promote environmental awareness.
- World Photography Day was celebrated on August 26, 2016 to glorify the 177<sup>th</sup> year of photography. Students of all classes participated in the exhibition by self clicked photos of flora (ecosystem).
- Celebrated TEEJ by organizing Rangoli competition on August 5, 2016.
- ‘Chimica’ the chemical society of the department organized a seminar under social outreach program on awareness about Health and Hygiene for Group-D employees of the college on August 27, 2016.
- ‘CHIMICA’ organized ‘ChemFest 2016’ on September 23, 2016.

- Collage Making, Rangoli and Poster Making competitions were organized to celebrate Rashtriya Ekta Saptah was celebrated on October 31- November 6, 2016.
- Educational Trip for MSc I students to Chemistry Department of Punjab University, was organized on November 15, 2016.
- An expert lecture on ‘Fascinating Aspects of Chemistry’ by Prof. K.K. Bhasin, PU, Chandigarh was organized on January 25, 2017 by Chimica Society.
- XI edition of Annual News Letter ‘Chem Quest’ was released on January 25, 2017.
- One day Educational trip to Ambuja Cement Factory, Shimla was organized for MSc I and MSc II on January 28, 2017.
- Organized a Seminar on August 29, 2016 by Info Maths.
- Bulls eye organized a Seminar on September 21, 2016.
- Students participated in a Leadership camp organized by Govt. College of Commerce and Business Administration, Sector-50, Chandigarh on September 22-23, 2016.
- The career counseling team of ICSI conducted a career counseling programme for B.Com 1<sup>st</sup> Year students on September 28, 2016.
- The students of Commerce & BBA participated in a management fest “BIZ FEST” organized by the Department of Commerce PGGCG- 11, Chandigarh on November 10, 2016. The college bagged 1<sup>st</sup> prize in JAM ADMAD show and third in Poster Making.
- A Parent Teacher Meeting was organized on November 12, 2016.
- Organized a Seminar on Leadership and Emotional Intelligence for final year students of BBA on February 21, 2017.
- Reunion of 1973-76 batches was organized on February 25, 2017.
- Signed a MoU with Telcocrats Pvt. Ltd. on September 28, 2016 and under the Skill Development Programme. 45 students of the department were trained in communication and networking skills.
- A one day workshop on Cyber security and Mobile Forensics was conducted on February 3, 2017 for which two resource persons Mr. Saurabh Kaushal, Technical Administrator, National Institute of Technical Teachers Training and Research, Chandigarh and Mr. Parveen Janjua, Punjab University, Chandigarh were invited.
- A one day workshop on E-waste Management in Tricity, in association with CDC, Punjab University, Chandigarh was conducted. Mr. Raman Sharma from Exigo Recycling Pvt. Ltd and Ms. Rhythm Aggarwal, Assistant Environmental Engineer from Chandigarh Pollution Control Committee were invited for the talks.

- Organised Workshop on Vegetable and Fruit Processing by Agro Processing Entrepreneurship Development Centre on August 02-05, 2016.
- Formation of Economic Society by nominating its Office Bearers and Executive members in August 2016.
- Students' participation in Inter College Quiz organized by The Economics Society of the DAV College, Sector 10, Chandigarh on November 17, 2016.
- Expert Talk on "Opportunities in Banking Sector in India" was organised on January 25, 2017. The talk was given by CMA Harneet Kaur, Secretary, Chandigarh-Panchkula Chapter of Cost Accountants of India.
- ECONOMICA (FEST organised by Department of Economics) was organised on January 27-28, 2017 which included essay writing competitions, collage and poster making contests. Besides, our students also brought laurels to the College as well as the Department by winning and participating in various Inter College Quiz competitions.
- Students participated in College Economics-Business Quiz "Quiz-E-Biz" organised by MCM DAV College, Chandigarh on March 1, 2017.
- Teachers and Students paid homage to Dr. APJ Abdul Kalam Azad, on July 27, 2016.
- Honored all the class IV workers for their dedication and hardwork on July 30, 2016.
- Celebrated World Senior Citizen's day by a field trip to the old age home with the students on August 8, 2016.
- The students of Functional English on August 10, 2016 organized "Bindas Bol" (public opinion) on the importance of Independence Day.
- Celebrated Rakhi Making, Pre-Independence and National Youth Day Celebrations on August 12, 2016.
- On August 29, 2016, the staff and the students of the Department organized a Fresher's Party 'Fen O Mania' for the first year students of Functional English.
- On August 12, wall magazine of the department celebrated the events of the Independence Day with colourful pictures on the occasion.
- Film Club 'Cine Manthan' screened "Neel Batte Sannata" on September 01, 2016 for staff and the students.
- A Candle March in Sector-17 Plaza was organized by Functional English students to pay homage to the martyrs of Uri Terrorist Attack on September 20, 2016.
- On September 21, 2016, Cinnamon for a Change organized its inaugural function for girl students.



- From September 23-30, 2016, Remedial Classes were conducted for BA-I students.
- On September 26, 2016, Festejo Literaria – Celebration of literature and life was initiated by the department (for Its Elective English students).
- Functional English students visited the Panjab University Radio Station Jyotirgamaya 91.2 on September 30, 2016.
- Essay and Poem writing competition was organized to celebrate ‘Rashtriya Ekta Saptah’ on November 05, 2016.
- On November 16, 2016, The Society for Creating Awareness Against Drug Abuse (SCAADA), and “CINNAMON” joined hands to organize a Human Chain by the students with banners and posters to form a chain outside the college to spread the message.
- The Functional English students visited NITTTR, Sector- 26 Chandigarh on February 22, 2017.
- On February 14, 2017, the wall magazine was maintained to celebrate Saint Valentine’s Day.
- Crossroads (An inter-disciplinary event for Science Students) was organized on March 7, 2017.
- Celebrated “International Women’s Day” on March 8, 2017.
- One day Capacity Building Seminar on “Creative Process of Filmmaking, Imagination and Spectatorship” was organized under RUSA on March 31, 2017.
- Remedial Classes for BA-II & BA-III (Grammar students) under the aegis of RUSA were conducted from April 3-8, 2017.
- Organized Annual Inter-College Functional English event FEN-FEST on April 06, 2017.
- Tree Plantation on August 19, 2016.
- Celebrated Akshay Urja Diwas on August 20, 2016 along with the department of Physics which was sponsored by CREST.
- Lecture on “Biodiversity: Its Importance and Conservation” on August 19, 2016.
- Power Point Presentations on Wild life Conservation on October 5, 2016.
- Conducted Tree Plantation Drive on September 14, 2016.
- Conducted lecture on Ozone Day on September 16, 2016.
- Conducted Eco-Rangoli on November 6, 2016.
- Organized Anti-Cracker Campaign on November 9, 2016.
- Conducted Intra-College Quiz Competition on January 30, 2017.

- Poster Making competition on World Wetland Day held on February 2, 2017.
- Celebrated World Earth Day, World Health Day and World Environment Day.
- E-waste dustbins are installed in the college campus.
- Organized Educational cum Field Trip to Bhakra Nangal, Naina Devi, Anandpur Sahib and Virasat-a-Kalsa.
- Conducted Poster Making competition on Environmental issues in November 2016.
- Educational visit to Meteorological Centre in October, 2016.
- Organised Inter-department Quiz Competition (OASIS) in September, 2016.
- Two Lectures delivered by Dr. Vishwabandhu Singh Chandel, Assistant Professor, Department of Geography, Panjab University, Chandigarh on “Basics of Remote Sensing, GIS and GPS” on February 26, 2016 and March 4, 2017 respectively.
- Students Participation in Patriotic Songs on the eve of Independence Day Celebration Organised by English Department on August 12, 2016.
- Students Presented Patriotic Poems on the Occasion of Independence Day Celebrations in the College on August 15, 2016.
- Public Speaking Contest was held for Students, where participants expressed their ideas through Debate, Declamation & Poetical Recitation on September 9, 2016.
- Students Participated in Creative Writing competitions i.e. Essay, Satire, Short- Story. Poetry Writing Activities on September 15-16, 2016.
- A team of students participated in Creative Writing & Public Speaking activities in Zonal Youth Festival on October 5-8, 2016.
- Two students participated in Dr. Hazari Prasad Dwivedi Essay Writing Competition held at P.U. Chandigarh on October 14, 2016.
- Students participated in Intra College Debate Competition Conducted by Department of Public Administration on February 21, 2017.
- Saurabh Sharma B.A.-I, Participated in K.K. Grover Sadbhavana Bhashan Pratiyogita and A.C. Bali Smarak Bhashan Pratiyogita held in Department of Hindi, Panjab University Chandigarh on February 28, 2017. He got III Prize.
- Organized an Extension Lecture on “Life and Contribution of Sardar Vallabh Bhai Patel” on October 3, 2016.
- Organized Quiz Competition on “Life and Achievement of Sardar Vallabh Bhai Patel” on October 4, 2016.

- Organized an Extension Lecture on “Gandhi Ji and Suspension of Non-Cooperation Movement” on November 8, 2016.
- Inauguration of Quiz Club *Chanakya* on November 10, 2016 in collaboration with History Department. The quiz club has organized a number of quiz competitions on different aspects.
- Celebration of Constitution Day on November 26, 2016.
- On April 5, 2017, the department in collaboration with Bhartiya Itihas Sankalan Samiti has organized a talk on Sri Guru Gobind Singh Ji and His Patriotism. Professor Veena Sachdeva from Panjab University delivered the talk as the keynote speaker while Madam Madanjit Kaur Sahota was the Chief Guest.
- Students’ participation in various events in Punjab University Zonal and Inter-Zonal Youth Festival 2016.
- A lecture was delivered by Mr. Raj Kumar Lamba the counselor of Department of Psychology
- A cultural programme on Buddha was organized by the Department
- Counseling on Exam Anxiety was organized by the Department.
- A Group Discussion was organized by the Department.
- Organized an inquisitive quiz on February 17, 2017.
- Organized a debate and parliamentary debate competition on February 21, 2017.
- Organized various competitions viz. Poster Making, Creative Making and Slogan Writing from January 24-31, 2017.
  - Expert Lecture by Prof. P. R. Aggarwal on the topic “Growth of Sports” on September 5, 2016.
  - Expert Lecture by Prof. Gurmeet Singh on the topic “Multi Dimensional Approach to Sports Training” on September 28, 2016.
  - Expert Lecture by Mr. BK Saurabh Garg on the topic “Unlocking the Inner Powers” on October 3, 2016
  - Expert Lecture by Dr. G.D. Ghai on the topic “Teaching Practice” on November 7, 2016
  - Expert Lecture by Mrs. Manju Singhania on the topic “Orientation to Children with Special Needs” on December 2, 2016
  - Expert Lecture by Dr. Rakesh Malik on the topic “Sports Administration” on December 24, 2016

- Expert Lecture by Prof. Jagtar Singh Gill on the topic “Importance of Health Fitness and Wellness” on January 21, 2017.
- Expert Lecture by Sh. Prem Singh Degra on the topic “Drug Abuse in Sports” on February 8, 2017.
- Expert Lecture by Dr. Alex Lyras on the topic “Olympism for Humanity Ecology, Literacy & Economy Olympism for Humanity Alliance” on February 16, 2017.
- Three Day Workshop on “Meditation” from March 2-4, 2017.
- M.Phil and M.P.Ed students attended One Day National Seminar on Sports Training at Panjab University, Chandigarh on January 12, 2017
- M.Phil and M.P.Ed students attended Two Day National Seminar-cum-Workshop on Advances in Applied Sports Psychology at DAV College, Sector-10, Chandigarh on March 18-19, 2017
- Participation 5<sup>th</sup> Annual Chandigarh Cyclothon 2016 on November 27, 2016
- Conducted Sports Meet-2017 of Chandigarh College of Engineering & Technology, Sector-26, Chandigarh from February 15-16, 2017
- Conducted the Athletics Meet for the Divyaang Children at Sports Stadium, Sector-7 Chandigarh from February 16-18, 2017
- Conducted 70<sup>th</sup> Athletic Meet of PEC University of Technology, Sector-12, Chandigarh from March 17-19, 2017.
- Parent Teacher Meeting on November 4, 2016.
- 64<sup>th</sup> Annual Sports Festival Day from November 18-19, 2016.
- Intramural Competition of different games.
- **Trip/Trekking**
  - Organize Adventure trip/trekking to Tara Devi, Shimla.
  - Organize Adventure trip/trekking from Kalka to Kasuali.
- **International Yoga Day Celebration**
  - Organized One Month Preparatory Yoga Camp for the celebration of International Yoga Day
  - Participation in International Yoga Day on June 21, 2016 at Capital Complex, Chandigarh
- **National Days**
  - Celebration of National Integration Day

- Celebration of Independence Day
- Celebration of Republic Day
- Organized Five Week Fitness Program for students from February 28 -April 4, 2017
- Inter-College Physics Quiz competition.
- Interactive lectures delivered by various learned speakers.
- Seminars and PowerPoint Presentations in February 2017.
- Poster Making competition
- Orientation Programme held on August 31, 2016
- Organised RUSA Sponsored One Day Capacity Building Workshop on “Language Difficulties: Leading to Social Disability” on March 16, 2017.
- Organised a lecture on “Recent Trends in Cognitive Psychology and Neuro Science” by Dr. Sneh Jaiswal, Associate Professor, Thaper School of Management, Derabassi on February 28, 2017.
- An Orientation session by Dr. Vinod Kumar (President, Yoga Path) was conducted on Yog Chetna on January 21, 2017 for the students of Department of Psychology.
- A lecture on October 3, 2016 titled “Psycho-Manifest” by Ms. Ramanpreet Kaur.
- A Workshop conducted with a theme as ‘MIND SPA’ by Dr. Monica Singh, a renowned Psychologist, and demonstrated different relaxation techniques on September 29, 2016.
- Organised a motivational talk by Mr. Gulshan Sindhwani (Yuva Maha Trust, New Delhi) on September 22, 2016.
- A lecture on Anger Management along with role play activity by Dr. Ritu Sekhri was conducted in the Department of Psychology for students on September 13, 2016.
- Pre Independence Day celebrated on August 13, 2016 in the form of different activities viz. Face painting and Poster making
- A lecture was held on August 18, 2016 by Dr. Saroj Nagpal, Head of the Department to impart awareness among students on “Importance of Discipline in the Formative Years of Adolescence”.
- Discussion with the Parwasi Poet Darshan Bulandavi on November 17, 2016.
- Essay Writing and Poem Recitation Competition was conducted to celebrate the 350<sup>th</sup> birth anniversary of Guru Gobind Singh on January 18, 2017.
- Creative writing competition (Essay, story, poem recitation)
- Visit to slums on February 17, 2017.
- Visit to Old Age Home on February 24, 2017.

- Special lecture on Financial Literacy to students.
- Conducted Photography competition on Bio-diversity showing ‘Amazing Animals around us’ on September 2, 2016.
- Talk on Soft Skill Development by Sh. Tarun Kumar Banerjee on January 23, 2017.
- Lecture by Dr. Hari Kumar (Dean, University School of Pharmaceutical Sciences, Rayat-Bahara University) on “Intellectual Property Rights” on March 3, 2017.
- Lecture by Prof. Harvinder Kaur (Dean, University School of Sciences, Rayat-Bahara University) on “Career Building” on March 3, 2017.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	157018 Square metre			
Class rooms	57			
Laboratories	41			
Seminar Halls	02			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		Desktop computer i5	OC	961086-00
		UPS Online 5KVA	M&S Plan	98280-00
		Digital Display Board	M&S Plan	46992-00
		CCTV With DVR 16	M&S Plan	106181-00
		Fire Extinguisher 4kg.	M&S Plan	48116-00
		Printers	M&S Plan	43218-00
		Digital Podium	OC	48000-00
		Display Boards	OC	95488-00
		Water Dispenser	OC	99950-00
		Printer	OC	4200-00
Value of the equipment purchased during the year (Rs. in Lakhs)				Rs. 1594627/-
Others (increase in Infrastructure Facilities)		Steel Almirah	M&S Plan	6300-00
		LED 48E	M&S Plan	47813-00
		Plastic chairs	M&S Plan	84375-00
		Executive chair	M&S Plan	12625-00
		Office tables	M&S Plan	32737-00
		Lab stools	M&S Plan	66375-00
		Sofa set	M&S Plan	93825-00
		Book racks	M&S Plan	133200-00
		Bed with Mattress	OC	14625-00
		PVC Plates	OC	80437-00
		Teak Wood Executive	M&S Plan	29250-00

	Chairs	OC	3375-00
	Mirrors	OC	74740-00
	Dustbins	OC	27000-00
	College Model	M& S Plan	7313-00
	Centre Table	CDF	99779-00
	Signage boards	OC	99323-00
	Signage boards	OC	82950-00
	Crockery and cutlery	OC	28013-00
	Green net	OC	27000-00
	Suggestion boxes	OC	92810-00
	Blinds	OC	55900-00
	Iron Jali	OC	
		Total	Rs. 1282715/-

#### 4.2 Computerization of administration and library

- Subscription to 10 Mbps Lease line (2015 onwards).
- Facilitation of on-line services to library, networking of campus, Internet Services.
- Online and Net banking facility for fee depositing by students.
- SMS Services
- Bar Coding of Books
- INFLIBNET
- E-Books and Journals subscribed in library.

#### 4.3 Library services:

	Existing		Newly added (2016-17)		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	1,12,225		875	3,79,627/-	1,13,100	
e-Books	97333		31,35,000	Rs.5,750/-	31,35,000	
e-Journals	6000+ }	INFLIBNET	6000+ }	Inflibnet	6000+ }	INFLIBNET
Journals	11	2,71,940	11	2,76,940	11	2,76,940
Digital Database	LIBSYS		Libsys		LIBSYS	
CD & Video	300		300		300	
Periodicals	45	Rs.87,519/-	45	Rs.95,539/-	45	Rs.95,539/-



(others)						-
Newspaper (others)	17		17		17	

#### 4.4 Technology up gradation (overall)

	Existing		Newly added (2016-17)		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	1,12,225		875	3,79,627/-	1,13,100	
e-Books	97333		31,35,000	Rs.5,750/-	31,35,000	
e-Journals	6000+ }	INFLIBNET	6000+ }	Inflibnet	6000+ }	INFLIBNET
Journals	11	2,71,940	11	2,76,940	11	2,76,940
Digital Database	LIBSYS		Libsys		LIBSYS	
CD & Video	300		300		300	
Periodicals (others)	45 }	Rs.87,519/-	45 }	Rs.95,539/-	45 }	Rs.95,539/-
Newspaper (others)	17 }		17 }		17 }	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Research centre fully equipped with internet facility is created in the library.
- e-Content study material is uploaded on the college website for the students.
- Twenty computers, five Laser printers, two projectors, five CCTV cameras and one NVR 16 channel installed in the campus.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	961086/-
ii) Campus Infrastructure and facilities	1282715/-
iii) Equipments	633541/-
<b>Total :</b>	<b>2877342/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Student's awareness enhanced by IQAC through Tutorial groups meetings and publishing in Prospectus the following facilities

- The college IQAC has initiated a number of efforts towards providing more opportunities for getting placements as well as for honing the students' skills and quality of education.
- Approximately 800 students attended regular Personality Development Programme of the college.
- Scholarships for meritorious and needy students.
- Books from the library for whole years provided to meritorious and needy students.
- Facility of Photostat given to students within the college campus.
- State Bank of India branch in the campus.
- 29 students of the college were provided training of Tally and MS Office 6 to enhance employability skills under skill development programme this session.
- To address environmental issues an Environment Cell has been created in the college. The focus of the cell is to create awareness regarding Green campus, e-waste management etc.
- Under the programme 'Each one plant one' 525 plants have been planted in the campus and the target up to July has been set for the plantation of 5000 saplings.
- Under the initiative of Govt. Of India save even a single drop of water awareness campaign has been promoted.
- To promote alternative medicine a Cosmic garden (first in the India) has been created in the campus.
- A spice garden with exotic herbs and medicinal plants within the college campus has also been created.
- Segregated dustbins have been provided for bio-degradable wastes, recyclable wastes and non-bio-degradable wastes separately.
- Different societies to address various issues have been set-up in the college.

#### 5.2 Efforts made by the institution for tracking the progression

- On line attendance records
- Tutorial Groups
- Class Test
- Class Presentations
- Power Point Presentations by students
- Projects
- Extra Assignments
- Teacher –Parent interface
- Internal assessment
- Mid-semester Test
- Final Exams
- Results
- College Convocation and DMC collection
- Feedback from Students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4233	372	--	03

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	3627	78.7%		981	21.3%

Last Year						This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total	
3230	599	62	-	13	3910	4185	372	43	--	08	4608	

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for UGC NET examination in English.
- In College Library books of competitive exams are also made available to the students.
- Continuous Guidance to students by Teachers and Career Counselling Cell.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="05"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

### 5.6 Details of student counselling and career guidance

- Awareness among the students organising Workshops, Seminars by displaying notices on all the notice boards of college campus as well as on hostel notice board regarding the availability of career options in different streams.
- Visiting in hostel for counselling of students.
- Conducted seminars and activities based sessions of meditation and ice breaking sessions in various departments.
- Conducted class talks in all First year classes to aware students about counselling services and how they can approach counsellor.

Career Counselling and Placements	1062
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No. of students benefitted

515+1062
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### 5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
41	1062	---	--

### 5.8 Details of gender sensitization programmes

Different programmes organized related to gender sensitization. International Women's Day was celebrated in the college by both students and teachers.

Rallies, Slogan & Poster making competitions were organized.

Extension lectures were organized for the students.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	343	6645961
Financial support from other sources	98	1870115
Financial support from Alumni association of the college	---	----
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### NSS

The NSS unit of the college is a committed body of students from various disciplines whose aim is to serve society in every possible way. In their earnest endeavour to put 'Service before Self', volunteers were involved in many activities throughout the session:

Sr. No.	Name of Activity
1	CELEBRATIONS 2 <sup>ND</sup> INTERNATIONAL DAY OF YOGA 21 <sup>TH</sup> JUNE, 2016
2	REGISTRATION CAMP HELD FROM 21 <sup>TH</sup> TO 27 <sup>TH</sup> JULY, 2016
3	WALK FOR NATION ON 27 <sup>TH</sup> JULY, 2016. HELD AT BURAIL VILLAGE, SECTOR-45 CHANDIGARH.
4	TREE PLANTATION CAMPAIGN ON 9 AUGUST, 2016. OPP. HARYANA C.M. RESIDENCE
5	TIRANGA YATRA ON 14 <sup>TH</sup> AUGUST, 2016 HELD AT BURAIL VILLAGE.
6	TIRANGA YATRA ON 22 <sup>TH</sup> AUGUST, 2016
7	CELEBRATED 70 YEARS OF AZADI, YAAD KRO QURBANI ON 23 <sup>TH</sup> AUGUST, 2016.
8	SURVEY FOR CHECKING DISABILITIES 14 <sup>TH</sup> TO 20 <sup>TH</sup> SEPTEMBER, 2016.
9	DIGITAL INDIA WORK SHOP ON 20 <sup>TH</sup> SEPTEMBER, 2016
10	CELEBRATED NSS DAY 24 <sup>TH</sup> SEPTEMBER, 2016.
11	NATIONAL LEVEL N.S.S. ADVENTURE CAMP AT NARKANDA DISTT. SHIMLA (HIMACHAL PRADESH) 1 <sup>ST</sup> TO 10 <sup>TH</sup> OCTOBER, 2016.
12	CELEBRATED GANDHI JAYANTI WITH SWACCH BHARAT MISSION ON 2 <sup>ND</sup> OCTOBER, 2016.
13	N.S.S. SEVEN DAYS (DAY & NIGHT) SPECIAL CAMP 9 <sup>TH</sup> TO 15 <sup>TH</sup> OCTOBER, 2016.
14	NATIONAL YOUTH RED CROSS TRAINING CAMP 18 <sup>TH</sup> TO 24 <sup>TH</sup> OCTOBER, 2016.
15	N.S.S. ADVENTURE CAMP FROM 21 <sup>TH</sup> TO 30 <sup>TH</sup> OCTOBER, 2016.
16	PRE-REPUBLIC DAY CAMP FROM 26 <sup>TH</sup> OCTOBER TO 4 <sup>TH</sup> NOVEMBER, 2016.
17	CELEBRATED WORLD AIDS DAY 1 <sup>ST</sup> DECEMBER, 2016
18	FIRST AID DUTY ON 15 <sup>TH</sup> AUGUST, 2016.

## **NCC Naval Wing**

The NCC Naval wing of the college has an authorized strength of 50 cadets. The achievements of the wing are as follows:

- 33 NCC Naval Wing Cadets attended annual training Camp held at Panjab University, Chandigarh from August 2 to 12, 2016.
- 10 NCC Naval Wing Cadets attended Nau Sainik Camp held at Karwar from October 6 to 16, 2016.
- 2 NCC Naval Wing Cadets were selected under Youth Exchange Programme and went to Bangladesh, Sri Lanka, Thailand and Myanmar.
- 2 NCC Naval Wing Cadets were selected for Ship Attachment Camp at Indian Naval Ship VIRAT (air craft carrier).
- Cadet Jasvir won bronze medal in Nau Sainik Camp and also won silver medal in shooting.

## **NCC Army Wing**

- 45 NCC Army wing Cadets attended annual training Camp held at Ropar Academy, Punjab From July 1 to 10, 2016.
- 20 NCC Army Wing Cadets Attended 2<sup>nd</sup> annual training Camp held at Ropar Academy, Punjab from July 11 to 20, 2016.
- 2 NCC Army wing Cadets attended Inter-group Shooting camp held at Ropar, Punjab from July 1 to 10 July, 2016.
- 2 NCC Army Wing Cadets attended Pre-Thal Sainik Camp held at Ropar, Punjab From August 15 to 24, 2016.
- 2 NCC Army Wing Cadets attended rope climbing Camp held at Pauri, Uttrakhand From 22 Sep to 27, 2016.
- 3 NCC Army Wing Cadets attended National Integration Camp held at Varanasi from Oct 7 to 18, 2016.
- 10 NCC Army Wing Cadets attended Army Attachment Camp held at Chandimandir From Oct 24 to 7 Nov, 2016.
- 2 NCC Army Wing Cadets attended PDLs Camp held at PGGC-11, Chd from DEC 30 to 8 Jan, 2017.
- 4 NCC Army wing Cadets attended Andhra Pradesh trekking Camp held at Andhra Pradesh from Jan 9 to 18, 2017.

### 5.13 Major grievances of students (if any) redressed:

The College has an active Grievance Redressal Cell under the aegis of Women Cell, Chandigarh Administration, Chandigarh. The suggestions and complaints are received from the students. The suggestions and grievances of the students thus obtained are redressed. In case of a recurring complaint/suggestion, the same is forwarded to the Principal for needful action. Some of the problems redressed include

- Installation of more water filters and coolers on different floors.
- Long pending demand of students for ATM facility in the college has been fulfilled and the State Bank of India ATM has been installed.
- Installation of more fans in the classrooms.
- Redressal of parking issues.
- Regular cleaning of wash rooms/toilets.
- Canteen cleanliness and facilities are improved.
- Placement of more benches in the college parks.
- Deployment of CID personnel and PCR Vans for regular patrolling in the college vicinity.

**Redressal Cell for Physically Challenged Students** aims at honing interactive skills of the physically challenged students and overall development of their personality. Several interactive sessions were held during the current academic session to discuss the challenges faced by these students in daily life. Several students have successfully participated in both sports as well as cultural activities of the society.

Hostel welfare committee takes care of the grievances of the hostlers. Matters related to food, mess timings, extension of library facility 24X7, night outs, electricity and water scarcity issues have been addressed to and resolved by the committee. The redressal cell of the college enables the faculty to remain connected with the students and to provide them with more conducive environment in the college.



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**College Vision:** with the motto higher and still higher the institute envisages being a pioneer in the integration of academics and outreach.

- To increase the overall academic potential.
- To make the graduates and undergraduates empowered as per the needs of the society.
- To integrate academics and community outreach in a way that students can serve as social change agents.
- To serve as a model college of the region in academic and extra-curricular domains
- To strive to be an autonomous college.
- To be the leading educational institution in the region with multifaceted development-centric approach.

**College Mission:**

- To provide higher education economically and educationally impoverished region of North India.
- To equip students with undergraduate and postgraduate degrees which are essential for diverse career options.
- To provide an education that helps in building healthy character and production of good citizens.
- To provide such education as is commensurate with the needs of the present times.
- To integrate into the curriculum various community oriented programmes in a way that engenders a sense of community service in the students.
- To promote harmonious relationship among Faculty, Student Community, Parents and Society through Effective Counselling, Guidance and Redressal of Grievances.
- The institution progresses keeping in view the syllabi of Panjab University Chandigarh.
- The institution maintains its standards as per the needs of the changing social, industrial and global scenario.
- The institution strives to maintain a positive nexus between theoretical and practical dimensions of various disciplines.
- The College maintains a consonance between academics, extra-curricular and sports.
- The College makes the students aware and prepares them for the challenges and opportunities ahead while sensitizing them towards issues concerning social justice and individual dignity.
- The College carries out community-centric activities to be a dynamic component of National Development Process.

## 6.2 Does the Institution has a management Information System

Yes, all the data of students is computerized. College has e-campus software under Chandigarh Administration's e-governance initiative. All the major activities like admission, fee, pay roll, and examination are computerized. Library is also fully computerized. Syllabus of all classes is uploaded on college website. Examination marks and attendance of students is also uploaded on campus solution.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The curriculum is devised by the Affiliating University i.e. Panjab University. Many faculty members of this College are members of the University Board of bodies such as PG Studies and UG Board of Studies. Being members of these bodies, the College teachers suggest changes and updating of syllabi at the meetings of these bodies. Their suggestions are invariably incorporated.

### 6.3.2 Teaching and Learning

All efforts are made to make teaching and learning learner-centred and interactive. Regular chalk and talk method are supplemented with ICT enabled teaching and by organizing seminars, guest lectures, student seminars, group discussions, and quiz tests etc. The review of teaching and learning is monitored by IQAC. Students feedback, class tests are made on regular basis.

### 6.3.3 Examination and Evaluation

There are term wise examinations in one year. The students are evaluated through the process of examinations, assessment and other activities. The college awards Internal Assessment to the students on the basis of following parameters:

- College Examinations in the month of September.
- Attendance of the students.
- Class participation.
- Seminars/presentations/assignments by the students.
- Class tests.
- Performance in practical.
- All the answer sheets are shown to the students and they are instructed about how evaluation is done. The Semester/Annual Exams are conducted and evaluated by the University.

#### 6.3.4 Research and Development

College teachers are encouraged to get involved in research work Teachers are encouraged to undertake future research by writing papers, attending seminars/conferences and workshops. Research centre for faculty in library is the initiative taken by the college in improving research and development. College has started 11 online e-journals to promote research. Proper infrastructural facilities are made available for research .They are allowed duty leave when they have to attend/make presentations at seminars/conferences organized by other institutions. Many College teachers are guiding Ph.D. and M.Phil. research work of scholars of Panjab University and under other universities. The college has a recognized research centre in Physical Education Department duly approved by the affiliating university i.e. Panjab University. Laptops have been given to faculty members as a research-support mechanism

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library-Spacious and fully computerized library with ever increasing holdings, user friendly and comprehensive library services, complete automation of library services and INFLIBNET membership. Library internet facility is made available on 10 computers. There are 6000 e journals ,97000 ebooks are available.

ICT- Smart classrooms in the college enable online teaching to the students. ICT enabled multimedia centre UGC Network Centre. The college website provides full-fledged materials in PPTs on all the subjects which enable the students to access, download and study independently around the clock. There is a separate committee for promotion of research besides UGC committee and IQAC.

Infrastructure / Instrumentation- Adequate number of spacious classrooms and well equipped labs, seminar hall with audio-visual facilities, UGC network resource centre, girls' common room, playgrounds with all possible outdoor sports facilities, indoor games facilities, fire fighting facilities and well maintained gardens. 24 x 7 Internet, Wi-Fi, CC TV surveillance services.

### 6.3.6 Human Resource Management

Almost the entire teaching faculty is involved in carrying out academic/extracurricular and developmental activities in the College. The expertise of College faculty is kept in mind while enlisting them for various committees. The College office staff is sent on training to other institutions for equipping them with the latest office techniques

Anti Ragging helpline, Grievance cell, Anti Sexual Harassment cell, Self Defence Training for girls were some of the initiatives taken up for human resource management. A fund named humanitarian guardian is generated by the college wherein donations are given generously by the college staff. This fund is used for assisting the needy students for payment of fee and purchase of books and stationery.

### 6.3.7 Faculty and Staff recruitment

Faculty members are recruited by UPSC or are on deputation from the state of Punjab and Haryana. The UT administration has also recruits teachers on contract basis to meet the requirements of self-financing courses, add-on courses, existing courses and new courses. Faculty is highly competent and dedicated. There are 65 permanent teaching faculties in the college and 65 lecturers on contract basis. The College recruits only guest/contractual faculty against sanctioned posts which are lying vacant, and for self-financing programmes. For this a very transparent system of selection is followed and the best available faculty is recruited.

### 6.3.8 Industry Interaction / Collaboration

The institute interacts with various local as well as outside institutes. The placement cell is responsible for making these contacts for the outgoing classes.

Campus placements by visiting of companies are arranged for students. Many companies and banks keep on visiting for seminar in college for the recruitment of students. A joint job fest was organized in the college campus in the month of Feb. 2016. More than 40 companies visited the college. Approximately 1600 students were participated in the job fest

### 6.3.9 Admission of Students

Admissions of students are made as per norms of the affiliating university and the state Govt. norms regarding reservation.

1. BCA -I, B.Com-I, BBA- I, Bsc-1 (Medical & Non-Medical)– Centralized Admission.
2. B.A -I on the spot admission.(Semester System)
3. B.PEd and M.P.Ed admissions were on the basis of merit.
4. M.A. (History, Panjabi, English) M.Sc. Chemistry admissions were on the basis of merit.
5. Arrangement of fee counters at different places in the campus.
6. Student support desks were arranged for the student.
7. Career counseling and guidance committee helps the students during admission process.

### 6.4 Welfare schemes for

**Teaching:** PF, Group Insurance, Medical Reimbursement, Loan Facility, Medical Leave, Special Duty Leave for Paper Presentation etc. Retirement Benefits like Pension, Gratuity, Leave Encashment etc.

**Non Teaching:** PF, Group Insurance, Medical Reimbursement, Loan Facility, Medical Leave, Retirement Benefits like Pension, Gratuity, Leave Encashment etc.

**Students:** Several kinds of Scholarships

6.5 Total corpus fund generated

62,000/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Principal
Administrative	No	--	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All the decisions related to examination are taken by our affiliated university i.e. Punjab University and the same are implemented in the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The association observed the Founders' Day of the college with great exuberance on May 26, 2016. Delhi chapter of the association celebrated Founders' Day on May 27, 2016 at Hotel Le Meridian, Gurugram. The association conducted 2<sup>nd</sup> Golf Tournament on January 28, 2017. It has several projects in the pipeline viz. setting up of Recreational Center near the Main Hostel as well as construction of Alumni House.

#### 6.12 Activities and support from the Parent – Teacher Association

This is interaction between faculty and parents. Different departments of the college conducted Parent Teacher meetings in the month of November, 2016. The members of the PTA gave their feedback and suggestions to make overall improvements in the College and student performance.

#### 6.13 Development programmes for support staff

- **“Health and Hygiene workshop for Group-D employees of the college”** was held on 27/8/2016.
- Members of the non teaching staff are sent to other institutions for training.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Declared campus plastic free.
- No smoking zone.
- Management of canteen waste and fallen leaves by converting them into vermi compost.
- Maintaining herbal garden and educating students about their uses.
- Green house.
- Cosmic garden.
- Plantation drives are regularly under taken to arrest the depleting ozone layer and global warming.
- E- Waste Management - Due to the advancement of technology, the old technology has become obsolete and there is the need for E- Waste Management which is practised in the college.
- Separate Dustbins for non-biodegradable and Biodegradable waste are installed at various places.
- Rain water harvesting.
- The girls and boys hostel to have vermin compost pit for converting bio gradable waste from the mess.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- **Online admission for all streams**
- **Job fest:** - Job Fest was organized in September 2016, the college invited 40+ companies from different fields giving an opportunity to recent graduates and others aspiring to find placement in the job market. Intensive training sessions were held for students by Personality Development teachers to prepare them for interview questions, Resume writing and Group Discussion.
- **Personality Development Programme:** Total enrolment for the ongoing session 2016-17 is 857 students, divided into 16 groups. A 100 hour Personality Development Programme for final year students was conducted to train them not only in personality development but also in soft skills, group discussions, public speaking, interviews and presentation skills.
- **Cosmic garden:** Every Nakshatra is represented by a cosmic tree, which carries some properties and medicinal characteristics similar to the person born during that particular nakshatra. This garden is 1st in India.
- Greater use of ICT based teaching learning .most science departments have been equipped with internet enabled computers and science labs with LCD projectors.
- For raising consciousness of the learners about social issues such as women rights, importance of Blood donation, AIDS and Cancer Awareness etc. were organised.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Two tennis courts under construction.</li> <li>• E-waste management cell was planned.</li> </ul> <p>ACADEMIC PROGRAMMES</p> <ul style="list-style-type: none"> <li>• Research Centre in the subject of History is in pipeline.</li> </ul>	<ul style="list-style-type: none"> <li>• The plans were duly executed and implemented.</li> <li>• Bio-technology department became fully operational from this academic session.</li> <li>• A provision for separate store for dumping e-waste has been made.</li> <li>• Campus made smoking free zone.</li> <li>• College was made co-educational in all streams under the national programme “Beti Bachao Beti Padhao”.</li> <li>• Staff Research Centre opened from this session with 5 computers connected with LAN.</li> </ul>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p><b>First Best Practice</b>    HAMARI KAKSHA</p> <p>A Class Apart is a nongovernmental organization working in the field of ‘education for all’ since 2003. It is run by teachers and student volunteers and is aimed at giving special training &amp; enhancing personalities, values and skills of underprivileged children, especially dropouts and low-performers, as well as their mothers. Our motto is ‘Potential Unlimited’ where not only is the latent talent of these children explored and tapped but also a platform is provided to the young volunteers to make them socially aware and responsible. Chandigarh Administration, Panchkula Administration and The Sai Trust have very kindly provided us space to run our four branches.</p> <p>We are now seeking to expand our activity, as well as to create a sustained financial assistance system, so that we can upgrade and expand our activities further.</p>
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### **Second Best practice** ROSHNI KI AUR

The group named Roshni ki aur was started in 2013. The main aim of this group is to promote the sense of dignity, self confidence and among the differently-abled persons with special reference to different ability of visually challenged persons. Basically it is an extracurricular group of PGGC-11. It also meant to sensitize the different constituents of the society towards the need of these persons.

The group organized different activities, events and host other programmes to attain the objectives. Activities includes lectures, talks, dramas, cricket matches etc. This group is also concentrating to have an active interaction between normal and differently-abled students of the college. So therefore efforts are being made to involve number of people by organizing such events. In the era of inclusive education such groups can be very handy to achieve the goal of participative society in real sense of the term. The alumni association of the college is also contributing in this group.

#### 7.4 Contribution to environmental awareness / protection

- The institution spreads awareness and sensitizes the students regarding sustainable environment practices through talks, debates, poster making competitions etc.
- Eco- friendly practices such as tree-plantation drives and cleanliness drives are undertaken on a regular basis.
- For segregating biodegradable and non-biodegradable waste, separate waste bins have been placed at several places in the College.
- Anti cracker awareness campaign was held.
- Cosmic and herbal garden.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- One of the oldest and reputed Institution of the region.
  - Well-qualified teaching faculty
  - A hugely popular institution
  - Beautiful Campus
  - Wide range of courses
  - Effective teaching-learning
  - Computerized library with INFLIBNET membership
  - Girls Hostel
  - Education aimed at holistic development of the learners' personality
  - Very good infrastructure with 23 smart classrooms, well equipped science labs, seminar room and language lab
  - A wide range of sports/co-curricular activities
  - No smoking Zone
  - Wifi enabled campus
  - Green house
  - Cosmic garden (first in india )
  - Herbal garden
  - Placement cell
  - Environment cell
  - Entrepreneurial cell
  - Network resource centre
- 
- Humanitarian guardian: A fund wherein donations are given generously by the college staff. This fund is used for assisting the needy students for payment of fee and purchase of books and stationery.

**Weaknesses:**

- The affiliated status of the College does not allow us to frame our own syllabi according to the specific needs of the College students
- Shortage of permanent staff
- High teacher student ratio

**Opportunities:**

- Financial aid from RUSA and the UGC from the Community College Scheme
- Having tie-ups with industries and research institutions since the College has M.Sc. in Chemistry & I.T.
- Starting such courses as would help the students get jobs
- Laptop for entire staff
- Availability of reputed companies for employability of students.

**Challenges:**

- Catering to the increasing number of students from varied backgrounds.
- Finding ways and means to provide campus/off-campus placements to the students.
- Improving the communication skills of the students, a vast majority of which comes from rural backgrounds.
- Private colleges.

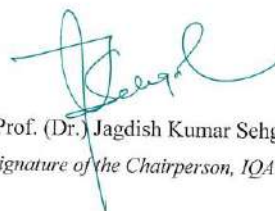
**8. Plans of institution for next year**

- To intensify efforts for campus placement of the students.
- To start new courses such as. Fine Arts, Home Science, Functional Hindi, French, Mass Communication etc.
- To encourage teachers for getting more deeply involved in research.
- To seek greater institution-industry interaction.



Ms Anuradha Mittal

Signature of the Coordinator, IQAC



Prof. (Dr.) Jagdish Kumar Sehgal

Signature of the Chairperson, IQAC

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## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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