YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Post Graduate Govt. College Sector 11 Chandigarh
• Name of the Head of the institution	Dr. Sangam Datta
• Designation	Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722740597
• Mobile no	9855005503
• Registered e-mail	principal@gc11.ac.in
• Alternate e-mail	pggcchd11@gmail.com
• Address	Post Graduate Govt. College Sector 11
• City/Town	Chandigarh
• State/UT	Chandigarh
• Pin Code	160011
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Panjab University**	
• Name of the IQAC Coordinator	**Dr. Depinder Kaur**	
• Phone No.	**01722740597**	
• Alternate phone No.	**01722740597**	
• Mobile	**9417043100**	
• IQAC e-mail address	**mailiqac@gc11.ac.in**	
• Alternate Email address	**mailiqacpggc11@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gc11.ac.in/uploads/submenu/AQAR%202019-20-1500936854.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gc11.ac.in/uploads/submenu/AcademicCalender2020-2021-495631051.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**Nil**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.40**	**2017**	**22/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**15/07/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Post Graduate Government College Sector -11, Chandigarh	RUSA	Centre Government	2020	50,00,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	58,00000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Received RUSA grant which was utilized for upgradation of infrastructure *Received FIST grant for upgradation of science labs and computer labs (for research purpose) *G suite platform for students and teachers is used for taking online classes for all streams. *Writing tabs were purchased for taking online classes for teachers *Online extension activities for overall development of students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	NIl

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
The Advisory Committee	25/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	16/03/2020

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	20

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	4430

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	396

File Description	Documents
Data Template	[View File]

2.3	**1504**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**122**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**100**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**64**
Total number of Classrooms and Seminar halls	

4.2	**2947968**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**258**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Post Graduate Government College, Chandigarh is affiliated to Panjab University, Chandigarh and follows the curricula prescribed by the University. The College ensures effective curriculum delivery process.Time-tables for all programs are prepared by the time table committee of the college before the commencement of the new academic session. Distribution of course is decided at the department level by the respective HODs. During this year of pandemic, teachers as well as students faced a challenging time, however for the effective transmission and delivery of curricula, departments replaced the classroom teaching with various ICT tools, online students' seminars, question papers solving, on-the-job training etc. Faculties effectively used PPTs, models, charts to make the learning more effective. The college organized guest lectures, expert lectures of Eminent Academicians through online mode for the effective curriculum delivery. G-Suite platform was used by all the teachers and students for studies, seminars, discussions etc. Members of teaching staff uploaded their respective weekly schedule and e-content on the college website to facilitate students' learning process. College library has e-resources (6000+ e journals and 30,00,000 + eBooks subscribed through INFLIBNET and other online free databases. These resources were helpful during the testing times of pandemic.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.gc11.ac.in/e-learning

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Post Graduate Government College, Chandigarh is affiliated to Panjab University, Chandigarh and adheres to the academic calendar prepared by the university. The session starts with the admission ofnew studentsand old students to the next semester. Our college runs 11 UG, 7 PG, 1 M.Phil. and 1 Ph. D. programme to which admissions are done strictly on the merit basis within the time stipulated in the academic calendar of the university. As per the University, the Continuous Internal Evaluation (CIE) includes Internal Periodic Assessment and Final Term, Work submission of all the laboratory journals, Seminars and Final year projects. The examination branch

of the college refers to the academic calendar and co-ordinates with all the departments to start the preparation of the mid semester examination. The institution conducts the unit tests/internal exams for augmenting the performance of the students. By using continiousInternal examination and evaluation process the progression is critically examined. The college also encourages the staff and the students to participate in college and state level seminars, workshops and symposium.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.gc11.ac.in/e-learning

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College follows the curriculum designed by the University. The University integrates cross cutting issues relevant to Gender, Environment and Sustainability Human Values and Professional Ethics into the curriculum. A course on Environment, Road Safety Education,

Violence against Women/Children and Drug Abuse arepart of the curriculum and this course is compulsory for all the undergraduate students. Environment Awareness Society 'URVI' promoted environmental awareness through programs such as webinar on Water Conservation,The Tree Plantation drives, Celebration of Van Mahotsav etc. The College organizedvarious Extension activities through NCC and NSS Program for the values like National Integrity, Equality, Peace, Patriotism and Brotherhood etc. Gender Equality and Self-Defense Society of the College organizes programs, emphasizing Woman Empowerment and self-protection, During the current session various online competitions such as poster making, poetry recitation and slogan writing competitions were held by the society for sensitization about women empowerment. A course on Social and Ethical issues in Business is taught to students of B.Com. and B.B.A. courses.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

106

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://gc11.ac.in/uploads/submenu/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gc11.ac.in/uploads/submenu/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1505

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

765

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College is committed towards identifying and meeting efficiently the needs of the students belonging to diverse backgrounds, variable socio-economic status and different locales. Although, this is challenging to evaluate the learning levels of all the students. Tomeasure the learning level of individual students, regular classroom discussions, group discussions, assignments, periodical tests (objective and subjective type), quizzes are being organized. Based upon the responses, the students are categorized into advanced, average and slow learners. To ensure further development of the skills in advanced learners, assignments and presentation on the current topics are given to them. Likewise, to upgrade the potential and morale of slow learners, special lectures and discussion sessions are being organized. The slow learners are encouraged through assignment of various tasks to them with realistic goals. The average learners are being associated with both type of learners. For the overall growth of all the students extension lectures are being organised by various departments. The eminent speakers of extraordinary calibre are invited from universities and important institutions to deliver their expertise and knowledge to the students and to interact with them.

File Description	Documents
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/2.2.1_ExtensionLecture.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4430	122

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To provide anexceptional and wholesome learning experience to the students, diverse practices are adopted by the college. For instance, learning through experience is adopted wherein students are engaged in acquiring hands-on experiences and it makes the student able to connect theoryand knowledge learned in the classroom to real-world situations. Experiential learning opportunities are created in various forms which includes both course- and non-course-based approach such as community service, training programmes, practical hands-on for research problems and case studies. These learning techniques give students the insight into their own skills and interests. It also paves the way for opportunities to collaborate with diverse organizations and industrial set ups. As far as participative learning is concerned the students are encouraged to play an active role in the learning process. This is not only restricted to the engagement of the student in theoretical lessons, group discussions and critical reflections, but also extends to the practical activities, case studies and to create awareness regarding the impact of the individual actions on the community.Consequently, it helps the student to gain professional values, knowledge, and practical skills. Students also gain a deeper understanding of the meaning of civic responsibility and prepare themselves for serving the community. To sharpen and instil the analytical and problem solving skill in the students, they are given assignments, questionnaires and are encouraged to participate in

group discussions and quizzes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.gc11.ac.in/uploads/submenu/2.3.1 _Training Programme.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College follows ICT enabled teaching method along with the traditional classroom teaching. The college has put substantial efforts to provide e-learning atmosphere in the classrooms. In addition to chalk and talk method of teaching, the faculty members are using various IT enabled learning tools such as PPT, video clippings , audio system, online sources, which expose the students to advanced knowledge and practical learning experience. The teachers are effectively using the above mentioned modes on different online platforms such as Google classrooms, webex, zoom etc. The depiction of the study material over the projector helps the student to acquire in-depth understanding of the core concepts. In addition, the e-content is uploaded by all the faculty members on the college website and the students can access the material anytime.Teachers also share the pdfs with the students which are followed by brain storming sessions. These ICT tools have proven to be quite helpful to the students in number of ways.Itwidens the horizon of teaching and learning as well. It gives the opportunity to look beyond the course books and unveil the new dimensions of the subject. The college alsoensures proper and effective use of all the tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

122

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

122

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

84

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1211	

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a transparent and robust evaluation process in terms of frequency and variety. The Principal diligently holds meetings of different Departments and directs them to ensure effective implementation of internal evaluation process. The whole staff assures transparency in the internal assessment by communicating with the students well in time. Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of thestudent. Internal evaluation is made through Group discussions, MSTs, Assignments submission on field work and Seminar presentations. Mid Semester Test are conducted regularly as per schedule given and academic calendar. Evaluation is conducted with transparency based on different paradigms like Teacher Assessment, Practical records, Performance and Viva Voice. Special Attention is given to the weaker students after the assessment.This method of internal assessment helps the teachers to evaluate students more appropriately. The process of learning followed in the college motivates students to attend classes diligently. Along with this, the involvement of the students in co-curricular and extracurricular activities also increases. Various activities like Debates, Seminars, Group discussionsplay a major role in improving the communications skills of the student. As a result in this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[nil](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well organized mechanism for the smooth conduct of examination related grievances. The student can approach the Teachers, College Examination Inchargeand ThePrincipal to redress the examination related grievance as per the requirement. A transparent, time-bound and effective method is being followed to deal with internal examinations related grievances. The criteria adopted are as directed by the university. Various internal examinations are being performed throughout the semester. In the very beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedule are prepared as per the university and communicated to the students well in advance. The answer sheet of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members. Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher. The Institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows a well-structured criteria to assess the Program Outcomes (POs) and Course Outcomes (COs). An efficient mechanism is followed by the institution to communicate the learning outcomes to the teachers and students, which includes various means such as uploading on the college website, parent teacher meets, faculty meetings, library, notice board and also by class room interactions. The students are made aware about the POs and COs by the induction programme at the start of each session. Additionally, the hard and soft copy of syllabi is available in the departments for ready reference to the teachers and students. The faculty members also communicate and encourage the students towards attaining the positive outcomes.

Program Outcomes (POs) describes the skills, aptitude and knowledge which are supposed to be possessed by thestudent after the successful completion of the programme. The major objective is to impart inter-disciplinary knowledge to the student which makes them competent enough for the upcoming career endeavours. Course Outcomes (COs) represents the skill and knowledge gained by the student after completion of individual course via the cognitive processes. Presently, the institution is running Under Graduate (B.A, B.Sc, B. Com, B.PEd) Self finance (BBA, BCA) and Post Graduate (M.A English, M.A Punjabi, M.A History, M.A Punjabi, MSc. IT, M.Sc. Chemistry, M.Com, M.PEd) for the students.

The programme as well as course outcomes are well defined by thorough discussion with faculty members, subject experts and recommendation by the Board of studies. The expected result of the programme and the respective course is communicated to the students. Eventually, POs/COs is published on the college website (https://www.gc11.ac.in/IQAC-NAAC).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gc11.ac.in/uploads/submenu/ProgDeptOutcomes-853407908.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the outcomes of the programme and the course, the college has a very systematic approach. Firstly, the course outcome is assessed on the basis of the syllabus completion and student evaluation by setting question papers, its marking followed by the declaration of the result. The departmental heads ensure the timely completion of the course and extra classes are arranged if needed. The criterion of 75% attendance in the classroom is followed to allow students to take the exams. The continuous evaluation process includes periodical tests, written assignments and seminar presentations. Also, the semester end exams are conducted for each course which is a written examination of 3hrs duration which tests the knowledge and understanding of the student from all the units prescribed in the syllabus. The programme outcome is measured at the undergraduate and post graduate levels by assessing the student progress to the higher educational institutes across India and

worldwide. Additionally, the data is collected for the placement of the students in the commercial and industrial institutions. Importantly, the robust student feedback systems are used to collect information regarding the relevance of the course, access to the study material, and its importance in terms of employability which helps the college in evaluating its learning outcomes. The college also conducted student satisfaction survey developed by NAAC.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.gc11.ac.in/uploads/submenu/2-724798137.xlsx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1330

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	[Nil](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gc11.ac.in/uploads/submenu/StudentSatisfactionSurvey-444514697.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

68,00,000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://main.icmr.nic.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Postgraduate Government College, Sector-11, Chandigarh is committed to follow the idea of its motto 'Higher and Still Higher" with the growth of its faculty and students. To achieve it, we try to create an environment where students' skills,creative abilities get enriched. The college supports various research and skill-based activities with the support of latest technologies and infrastructure.Students are motivated to move out from their classroom learning to the real life situations under society outreach programmes, where they are exposed to real problems. We at PGGC-11, encourage our students to participate in activities which promote their soft skills and make them aware about their responsibility towards the nation. Various activities and events are conducted throughout the session and it is mandatory for every student to participate in atleast one activity. The college hasvarious societies and cells duly recognised by Chandigarh administration such as AIDS Awareness and Public Health Society, Best out of Waste Society, Blood Donation Society, Community Hygiene and Sanitation Society, Traffic Awareness and Road Safety Society, Cultural and Heritage society, Gender Equity Society and Self-Defence Society in whichdifferent social issues are taken up . The C0llege encouragesa robust academic environment fororganizing educational programmes andresearch projects. The College has a Research Center in Physical Educationto bridgethe gap between learning and research related activities.College also organizes educational interactive sessions, workshops and seminars with eminent speakers deliberating on recent research and knowledge for the professional and personal growth of Faculty members and Students.Thefaculty hascollaborated in projects funded by the Department of Science and Technology (DST), Indian Council of Medical Research (ICMR); and University Grants Commission (UGC) during the last five years. They are provided full assistance in terms of infrastructure and e-resources by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://www.gc11.ac.in/uploads/submenu/PhDScholars.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The changing times have brought about a reorientation of extension education. Extension activities concentrateon new ideas and improved technologies of practical utility to the rural, tribal and urban privileged and underprivileged people. It enables us to use the newly acquired knowledge and skills to improve their general standard of living. The idea behind the extension work is tocometogether for the task of social upliftment.Post Graduate Government College-11, inculcates social values and responsibilities to the faculty members and students by imparting extension activities in the neighborhood for holistic development of the society. Students are engaged in the extension activitieswhich comeunder the curriculum. Apart from them, National Service Scheme ,National Cadet Corp, the Eco Club, Enactus, and the WomenDevelopment Cell (WDC) serve the society through One-day and Special Camps. In addition, outreach programs and invited lectures are also given to the community. Some extension activities areorganized such asEducational drive ,Health awareness programmes, Cleanliness drive/environmental awareness drive, Traffic awareness rally, Donation drive,, Orphanage visit Scouting shelters for the homeless ,DST INSPIRE Science Camp for school students These outreach and extension activities have not only made students socially aware of several socioeconomic and cultural problems affecting the everyday lives of people.

File Description	Documents
Paste link for additional information	https://www.gc11.ac.in/societies
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

395

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

43

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the foundation of every institute as it directly lays impact on the performance of the students. Our college buildingwhich was originally designed by Maxwell enjoys a heritage status given by Chandigarh Administration. Utmost care is taken to preserve its heritage character .The sprawling campus is spread over an area of 45 acres with excellent infrastructure. The Campus is equipped with CCTV cameras, electronic display boards, automatic electronic bells, biometric face reading machine and an electronic data processing cell. It has six Wi-FI access points with a range of 50 meters installed in the academic block for smooth conduct of online classes during COVID crisis. Solar panels are installed on the roofs of college building as part of a green initiative to generate 435 KW of power.The infrastructure provides easy access to differently abled students in terms of ramps and washrooms. There is a Braille section for visually challenged students in the library.Our students enjoy smart classrooms with multimedia equipment, fully equipped science labs, computer labs andlanguage workstations. Thelibrary is fully computerised, centrally air-conditioned, equipped with sixteen CCTV cameras andINFLIBNET data base.There are separate teaching blocks for IT, B.Com,B.B.A.and Bio-tech. Added to this is a botanical,herbal & cosmic gardens with spice village campus, seminar rooms and museum.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

PGGC Chandigarh excels in the field of sports.Sportsinculcatea sense of discipline, cooperation, social harmony, integrity and fitness among the students. The campus has a sports pavilion with seating capacity of 400 students. Our college is the only college in Tricity which has a cinder track of 400 meters. A flash back well fenched swimming pool is another attraction for students. This pool has its own filtration plant and separate changing room for boys and girls. The multipurpose gymnasium hall has huge space which is used for indoor activities like badminton, wrestling, Judo and yoga .There are two grounds one for cricket and another for football. College infrastructure includes volleyball courts, basketball courts, one each for hockey , khokho and handball. The Cultural Committee prepares the students for various competitive events of the youth festival. Giddha, Bhangra, Fine Arts and Dramatics are all presented at these competitions. College Annual Day and department wise activities are also conducted in the college to promote Cultural activities. Throughout the session the auditorium, seminar room and the lawns remain a buzz with activities of budding actors, creative writers, singers and speakers. Auditorium is a centralspace for all types of formal assemblies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32903587

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is spacious, fully automated, centrally air-conditioned, equipped with sixteen CCTV cameras andINFLIBNET data base.It has LIbsys software with latest version LIBSYS 7.Libsys is an integrated library system software designed and developed to manage small and large library operations. It has successfully provided enriched experience to the library managerpatrons. It is a user friendly web based library management solution.The library is very spacious with seating capacity of 220 studentsat a time. The college library is fully automated since 1996. There is also a digital corner anda Braille section for visually challenged students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gc11.ac.in/uploads/submenu/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

315875

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2156/218=9.89

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College classrooms, computer labs and the offices are equipped with latest IT infrastructure i.e.Desktop Computers, all -in- one computers, printers and scanners,etc. Computer labs have adequate number of computers maintaining student to computer ratio 1:1 most of the time. The institute has LED TV,Interactive smart boards, Antivirus and scanners. The College has two internet leased line connections (100 Mbps and 10 Mbps) which are catering the internet needs required for the online teaching. The campus building was updated with latest Wi-Fi facilities in January 2021. The WI-FI devices are connected to switches on a different classroom, Computer labs, library, staff room and administrative area to cover all the parts of the campus.The internet is managed with SOPHOS internet firewall. There is adigital display board outside the auditorium to display the latest news of the college.Theelectronic display boards are placed at some other points in the campus for display of important notices also. The committee room ,Seminar rooms and Conference room arefully ICT enabled with latest IT infrastructure. The college website is also updated regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

258

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the

A. ? 50MBPS

Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3,29,03,587

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The different wings of Engineering Department of Chandigarh Administration help in maintaining and up keeping of college campus. The laboratories are maintained, and the requirement of equipments, apparatus and chemicals is met by the funds provided by U.T administration and RUSA. Stock registers are maintained for all purchases and utilization of consumable items. All the purchases are done through the GEM portal (Government e - marketplace) following GFR-2017.There is a purchase and technical committee who works under the supervision of the Principal of the college for purchase of each and every item. College Library is accessible to all the students and books are issued on their library cards for limited period. The needs of library in terms of journals, books, magazines and newspapers are met with the funds received from administration, RUSA, book replacement fund and amalgamated fund. Laboratories and

classrooms are allotted to the different streams based on the timetable. Students can use sports ground, gymnasium hall and swimming pool with prior permission. Sports equipments are purchased as per requirement by the sports departmental Committee. The food menu and the rate of college canteen are decided by the Canteen Committee. Cleanliness, quality and hygiene of the food is regularly monitored by the Canteen Committee. Nescafe cafeteria, Verkabooth, Photocopyfacility and Mini-Stationery shopare also there in the college premises. A number of CCTV cameras have been installed at various positions to monitor the overall infrastructure.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

526

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

106

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

99

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

167

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

PGGC Sector 11 has an elected body of students – the student's council which has a representative structure of the college. President of the student council is representative member of IQAC. Through this council the students of the college are actively involved in the affairs of the college like organizing tournaments, DJ parties (socializing) & community projects (like sanjha akhand path). Our institute facilitates Students' representation by conducting elections. Once the council is made, it becomes an integral part of all college activities. Our institute has a designated room for the students' council for in- campus activities. The council plays a vital role in the campus to give voice to the college students & to solve their problems. As the scope of the work of a council depends upon the panel of autonomy granted to it. This elected council allows students to open dialogue & also plays a vital role to minimize the level of disagreement with college management. Both work hand in hand for the welfare of the institute. It plays a positive role in organizing group activities which garner maximum participation. The council members contribute time & energy to raise funds for various events. The best part is that it inculcatea sense of belonging in the students to the College. In a democratic structure like council, students acquire planning & organizational skills, communications skills & administrative skills. Due to Covid pandemic, this session elections couldn't be held & so no council was formed.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Post Graduate Govt. College, Sector 11, Chandigarh with its mission to provide a vibrant, global network that engages all in mutually actionable ways is a supporting unit in all the endeavors of the college. Be it the pursuit of the general mission and vision or adding value to the college goals and objectives - the institute always receives support from the Alumni Association. The registered Association has a long list of illustrious and prominent alumni, many of whom have dedicated their lives to service through various roles in community and are making tremendous contributions to society in different fields of administrative services, education, judiciary, business. Some of the names of which the college is so proud are Pawan Kumar Bansal, Parminder Singh Dhindsa, Rajiv Pratap Rudy, Satya pal Jain, K.T. S Tulsi, Jagdish Singh Khetarpal, Jawahar Lal Gupta, Ashok Bhan,

Swatantra Kumar, Amarjeet Chaudhary, Pradeep Mehra, R.S. Gujral, Maninder Singh Bains, Mandeep Singh Brar, Hardeep Dhillon, Naunihal Singh, Vivek Katju and many more.

The Association holds annual get together for its Bombay and Delhi chapters and celebrates Founder's Day of the College with great zeal and passion.

The Association is not only offering financial aid to meritorious needy students annually but is also working on various infrastructures up gradation projects.

Due to Covid Pandemic and online classes the Alumni association could not reach the needy students this year so no financial assistance was given to the students. However in 2018-19 and 2019-2020 the financial assistance in the form of scholarships wasgiven to the needy and meritorious studentsin annual prize giving function of the college.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

OUR MISSION

True to our College Motto 'Higher and Still Higher', our constant and untiring efforts are aimed at preparing students for holistic learning, ethical leadership, community service and responsible citizenship. Our goal is to enrich intellect, encourage creativity and build character in a student-centered environment. Learners thus

empowered are sure to excel and assume roles of leadership in their chosen fields. We are committed to create and sustain learning environment for an educational journey that is intellectually, socially and personally transformative.

OUR VISION

- To create an educational experience to open mind and expand perspective; to nurture, share and apply knowledge in an inclusive environment of intellectual inquiry.
- To sustain excellence in teaching, scholarly research and community out reach initiatives.
- To extend learning beyond the classroom to encompass a broad range of extra-curricular and sports opportunities.
- To strive for individual and collective excellence by helping students to develop their unique potentials with reason, imagination and human concern.
- To build a student community committed to bring about equity, diversity and social justice.
- To be a center of excellence in the region with multifaceted development-centric approach and strengthen our identity at national and international levels.
- Providing value education to all by ensuring equity and increasing access to education so that academic excellence leads to character development.
- To provide holistic and able environment of study to young individuals hailing from diverse demographies.
- To expand the range of disciplines/subjects available to students at the Under-graduate level and Postgraduate level.
- To introduce Post-graduate programs in a systematic and phased manner.
- To consistently upgrade our teaching-learning policy, methodology and skills so as to be able to deliver excellence in a relevant and up-to-date manner.
- To continue to enhance extension activities and outreach programmes.
- B. Nature of Governance:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Director Higher Education delegates authority to the Principal who in turn shares it with the different levels of functionaries in the college such as Head of the Departments, the Conveners of various Committees and Cells along with the staff representatives respectively.

C. Perspective/Strategic Plan

The institution strategically plans to develop and organize in well-thought-out and phased manner the following:

1. Applications for grants from government and non-government sources.

2. Renovations to revive the ageing infrastructure of the institution.

3. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and other innovative means.

4. Introduction of new subjects at the under-graduate level.

5. Applicationsfor more substantive posts from the U.T. Administration

6. Applications for Post-Graduate Courses.

7. Achievement of national and international recognition in the form of grants

and awards.

8. Partnering with Research Institutes.

9. Mobilization of funds and projects through the alumnae and other stakeholders.

LEADERSHIP

INTERNAL QUALITY ASSURANCE CELL

To ensure quality culture as the prime concern for the institution, IQAC has been working consistently.

- The cell enhances timely, efficient and progressive performance of academic, administrative and financial tasks.
- Ensures relevant and quality academic/ research programs.
- Ensures optimization and integration of modern methods of teaching and learning.
- Ensures adequate maintenance and proper allocation of support structure and services.
- Collects and analyses the feedback from all stake-holders on

- quality-related institutional processes.
- Prepares and submits the Annual Quality Assurance Report as per guidelines and parameters of NAAC.

The college functions with the support of Advisory Committee which comprises of 7 senior members of the staff. All other activities are assigned to various committees such as:

Examination Committee

A ten member Examination Committee is working round the year for Internal Examinations and Internal Assessment.The committee also ensures smooth communication with the university for smooth conduct of Semester Exams for each academic year.

Purchase Committee

The college Purchase Committee thoroughly reviews all the purchases to be made for any of the college requirements. Government e-Marketplace (GeM) is the online portal used for the procurement of items/goods out of all budget heads/ funds.

Write Off Committee

Each year Write Off Committee consisting of senior faculty members looks into the instruments /furniture or any other item suggested by the various departments/ hostels to be write off for the said year.

Hostel Committee

There are three hostels in the College. All of them have their respective wardens and Chief Warden who guides them through out to handle any critical incident and day to day matters. Besides this, there is a hostel committee with whose guidance the important decisions regarding the smooth functioning of the hostels are taken.

Purchase & Technical Committee

All purchases in the college are made via proper Tendersthat are invited and jointlyopened by this committee. All purchases are then made in collaboration with the Purchase Committee (for purchases above 1 Lakh/ 5 Lakh).

Contract Committee

Various contracts (for Hostel's mess/College Canteen, Contractual and for Support Staff) are finalized by the Contract Committee of the College consisting of senior faculty members. Thus, all the decisions are taken by the Convener in consultation with the Committee members.

Stock Checking committee-The stock checking committee of the college which comprises of faculty members of various departments recheck the stocks in coordination with the office staff diligently to look into the office records for no lapse or human error every year.

E -waste Committee – An e-waste committee comprising of select faculty members works hard throughout the year for proper disposal of e-waste with an aim to create effective awareness in various sectors of society and thereby reduce its adverse impact on environment.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the Dean, the vice-principal, the Heads of the various Departments in the college ,the examination branch, the bursar (for financial matters)the registrar, the chief warden and all other wardens.

•The Ways in which Heads of Departments participate in the Management Process:

• The Head of the Department oversees the Teaching Plans of his/her

departmental members.

• He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.

• He/she enjoys the privilege of convening departmental meetings where the programs for the entire term are decided.

• He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours

• He/she is at liberty to introduce creative and innovative measures for the benefit of his/her students.

• He/she conducts the Parent-Teacher meetings in which the academic progress of the students is communicated to their guardians.

• He/she, in consultation with his/her department oversees the paper-setting, moderation, evaluation, and marks submission of all internal examinations of the department, and determines the admission and promotion criteria of the students.

• He/she decides on the nature, pattern and duration of special and remedial classes for the students of his/her department.

• The Head, in consultation with his/her departmental teachers enjoys total flexibility in planning and organizing seminars of students' seminars.

• Through their adept handling of their departments Heads discharge their function as nodal agents of the academic and administrative processes in the college thereby contributing to the health and vibrancy of the management mechanisms in the college. The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and informs its functioning at every level.

- The dean and the vice principal assist the principal in all administrative and academic matters and handle various functions organized in the college along with IQAC
- The examination branch handles the examination process of the college, internal examinations,assessments and conducts the university examination under the guidance of registrar

examination who is a senior faculty member.

- The bursar looks into all financial matters and his approval is mandatory for any financial matters of the college
- Wardens- the chief wardenalong with the other wardens take care of the students in all the three hostels of the college and create a home like environment away from home for the students.
- Student Council- elected body of students which participates and helps the Advisory Committee in all academicand co-curricular activities.

Case study showing decentralization and participative management in the institution in practice:

The department of science actively involved itself in completion of various projects and competitions where the college received recognition and awards. Throughout the academic sessionand the faculty members inspired, guided and motivated the students for active participation. The Commerce and IT departments of the college also allocated various projects to the students in which the concerned faculty members critically guided them and steered them to undertake such research projects that will help them professionally in future. Various student welfare programmes are designed by the staff members to help students become self-dependent and contributors to the college in general and nation in particular. The cultural committees all-round the year also encourages students for active participation in dramatics and debating societies to that help them to broaden their horizon as well.Thus, the college has a holistic aim of achieving scholastic brilliance via quality education in sync with focus on effective communication skills in the personality of the students. For effective implementation of these plans the college strategically designs and plans its academic calendar and also encourages regular feedback from the students and its faculty. Hence, the role of college management is to impart best of education within its resources to the students so that they become achievers in all the areas of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One activity successfully implemented based on the strategic plan is the upgradation of Science Departments. The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important planks of the Strategic Plan. The mobilization of financial resources, as one knows is of crucial significance for the growth of an institution.

DST-FIST- Under DST-FIST [Fund for Improvement of S&T Infrastructure (FIST)" of the Department of Science & Technology (DST)], the college was sanctioned an amount of Rs. 66 lakhs. The 1st instalment of Rs. 58 lakhs has been released for purchase of equipment, Rs. 5 lakhs for utilization in computer labs and remaining amount for maintenance of the same. This fund is intended to provide basic infrastructure and enabling facilities for promoting R&D activities in new and emerging areas and attracting fresh talents in universities & other educational institutions. It is considered as complimentary support for enabling Departmentsto pursue research activities more effectively and efficiently. The current emphasis on the immensely successful FIST programme is for orienting it towards the goal of Atma-nirbhar Bharat by providing accessibility of the R&D infrastructure facilities not only for research activities in academic organizations. The Scheme will provide optimal infrastructure facilities for post-graduate and higher research, such as, renovation of existing laboratory space (no fresh constructions) and cold room, modernization of laboratories involved in PG and higher research, acquisition of essential equipment, up-gradation of existing facilities, networking & computational facilities including software & databases, scientific & technical books (no journals), maintenance & refurbishing of existing and new facilities etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the College reflects upon the democratic character and shared responsibilities with which effective governance takes place. While the overall supervision of administration and the regulation of finances of the college rests with the Governing Body, whose authority is vested in it by the statutes and ordinances of Panjab University; the administration and execution of everyday functions lies in the charge of the Principal. The functions of the Principal in turn are supported by the faculty and the non-teaching staff mebers. The Internal Quality Assurance Cell also collaborates with the Principal in ensuring a quality teaching and learning environment in the college. In Chandigarh the Punjab pattern is followed for service rules and recommendations and Policies made by UGC are adopted once they are taken up in Punjab State. Permanent appointments are made through UPSC to fill the gaps so that academic work does not suffer. Chandigarh Administration also appoints teachers/ Assistant Professors on Contractual basis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching –

· GIS

· Group Insurance

· Medical Reimbursement

· Loan Facility

· Medical Leave

· Special Duty Leave for Paper Presentation etc.

· Retirement Benefits like Pension, Gratuity, and Leave Encashment etc.

Non- teaching--

· GIS

· Group Insurance

· Medical Reimbursement,

· Loan Facility, Medical Leave

· Retirement Benefits like Pension, Gratuity

· Leave Encashment etc.

Our college is located at the centre of Chandigarh, the City Beautiful and its very close to Post Graduate Institute of Medical Science & Research. The health-centre within the campus caters not only to themedical needs of all the staff members of the college but also the students of the college. Staff from other colleges of the city also avail this facility.

· The college sometimes organizes health camps for free health check-ups and awareness camps on important health issues such as cardiac wellness, women's health, HIV-AIDS, and mental well-being.

· The college facilitates efficient delivery of accounts-related

matters to its employees via a branch of SBI located within the campus.

· Salaries are paid on the last working day of every month, and reimbursements of allowances are processed in a time efficient manner.

· Medical reimbursements, Education allowance, and other payments like washing and uniform allowance (for Class IV employees) are provided to the employees as per university norms.

· The college provides Medical Reimbursement, Loan Facility, Medical Leave, Retirement Benefits like Pension, Gratuity, and Leave Encashment etc. It helps the employees for their contingency needs.

· Life insurance is provided by the college in the shape of a Group Insurance Scheme that covers the staff members at low premium.

·The college provides a hale and hearty and clean work environment favorable for enhancing efficiency at work. Facilities such as air-conditioned staff room, administrative office, department rooms, seminar rooms and committee rooms serve as important working space outside the classrooms of the college.

· A well -furnished staff room is maintained within the college campus.

· A dedicated reading room equipped with Wi-Fi enabled computers and printer facilities is available in the library to access e-resources. Teaching staff and non-teaching staff is entitled to issuance of books in their library card.

· Seminars, conferences, training programmes and FDPs are organized by the college at national and international level for faculty improvement purposes and for cultivating a competitive and flourishing academic atmosphere.

· We have a dedicated Staff Association that also acts as a connect between our college and University teachers' association. It also conducts regular staff meetings along with organizing farewell for our retired staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective Annual Performance Appraisal System for both teaching and non-teaching staff. The students carry out and submit teacher evaluation and campus evaluation surveys. The Teacher Evaluation forms have seven criteria related to various aspects of teaching on which the opinion of the students is sought. The duly filled forms are analyzed and feedback thus obtained is judiciously addressed for the betterment of Teaching-Learning process as had been discussed in detail in UGC CAS guidelines. The appraisal/selection committee appointed by the principal in coordination with IQAC scrutinises the performance based on the UGC CAS guidelines and recommends the same for promotion.In cases where laxity or lacunae is observed, the teacher in question is counseled by the Principal and advised to improve his/her performance in the interest of professional upgradation and better service-delivery to our primary stakeholders, namely the students.

·Apart from APAR and students feedback forms, the Principal along with the Dean and the Vice Principal regularly checks the classes physically. Even during the lockdown period when the classes were being held online via G suite mode, the Principal and the ICT department did real time monitoring.

·G -suite is education software developed by Google. It is medium that facilitates education and learning between the teachers and students. During the time of pandemic, it was via this software that the college continued its endeavor for classroom teaching of students. Every student was given a G-suite id using which they attended classes as per the college timetable.

.The heads of the departments also monitor and help their fellow colleagues in case of any problem or emergency to see that the classes go on regularly and efficiently so that students do not suffer.

. Classes are also organized for the students who may be slow learners especially the physically and mentally challenged category.

File Description	Documents
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/PBASProforma-885564762.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The finances of the college are handled in a very prudent manner The accounts department handles all the financial matters in coordination with the bursar (who is a senior faculty member) before the final approval by the head of the institution. During the stock checking of the college accounts separate committees are constituted comprising of faculty members of the various departments to recheck whether the accounts are maintained properly.

The external audit is of two types:

1. Audit of expenditure:-

- Annual Audit of grants of government (government grant such as MS /OC/OE.)

- Audit is conducted by AG office (Account and general A and E)

- M and S (Material and supplies) and other expenditure Audit is also conducted.

2. Audit of funds:-

- Done by local funds (Chandigarh administration)

- PLA & CFA (Students fees and funds)

- Last audit was done in 2014.

Objections and questions of any kind during the audit were promptly addressed by presenting relevant documents to the auditors. Every effort was put in to maintain transparency in the financial records, and also to record corresponding documents of every financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4864748

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy and procedures of the Institution:

- Other than the above-mentioned sources, funds are also mobilized from various government and non-government sources for the improvement of institutional infrastructure and knowledge resources. For this purpose, various proposals of research projects are also submitted to relevant authorities such as UGC and RUSA etc.

- Funds are also received in the form of donations, memorial prizes and endowments from staff members, allumniand guardians for the prize and endowment funds. Faculty from various departments also contributes for giving fees of the needy students.

- Many government and independent organizations are approached for sponsorship of national and international conferences and workshops.

- The institution partners with fellow colleges in jointly sponsored academic Exchange Programmes, Inter College Competitions, and Youth Festivals etc.

- It engages with its allumni and other stakeholders in exploring revenue-generation avenues some of which have borne fruit.

- All government and non-government financial grants are utilized fully keeping in mind the best interest of stakeholders.

- Mobilization and utilization of Space and Time.

- Empty space in the college is utilized fully like a Botanical Garden is maintained that benefits the students especially botany students for class references.

- The rooftop of the college has been installed with Solar Photo-Voltaic Grid- Connected energy system.

- The Computer Laboratory not only offers multiple related courses, but its seminar halls are also used as lecture theatres.

- The library which functions as a composite knowledge resource center for all the students is also an example of optimal space utilization.

- The college also rents out space for photocopy and tuck shop for effective utilization of space in the campus.

Mobilization of Intellectual and other Abstract Resources.

- The institution mobilizes its human resources too by visualizing,

designing, and implementing academic and co-curricular activities that challenge the students to their utmost and develop their potential to the fullest.

• It encourages all staff members to reach their personal and professional growth goals time to time in sync with their career development imperatives and discipline specific aspirations.

• Most importantly, the abstract resources of intellectual and moral probity along with social conscience and cultural inclinations are prioritized and cultivated by the institution in the overarching plan of its progress.

Procedures for Resource Mobilization:

• The types and methods of resource mobilization are discussed in Staff meetings, Finance Sub-Committee meetings and are approved by the Principal. It is also discussed in the meetings of Alumnae Association.

• Resource mobilization at several levels along with its optimal utilization is carried out by its immediate monitoring agency. For example, a talent search competition among students is overseen by the teachers in charge and the stewardship of financial resources by the Finance Sub-Committee is also taken care of.

•For efficient and optimum utilization of resources available, conveners of various committees, teachers- in charge are asked to provide their requirements in the beginning of the session. This is to ensure timely and routine maintenance and upgradation of laboratories and library and computer facilities, classrooms and equipments. All financial documents and bills are maintained by the Accounts department, the Bursar, and the Principal.Transparency is maintained through the entire process and allocated funds are optimally utilized.

•DST- FIST 2019 grant was sanctioned by DST for 2020-25 for up gradation of science labs equipment for students and researchers. Total amount sanctioned is 66 lakhs. First installment of 58 lakhs was received out of which 5 lakhs for computer lab and 3 lakhs for maintenance was spent.

·RUSA received infrastructure grant of 1.5 crore (1 Crore first installment and 50 lakh second installment) Rs 10033899 has been utilized and rest of the work is in progress.

File Description	Documents
Paste link for additional information	https://www.gc11.ac.in/RUSA
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC started the Academic and Administrative Audit (AAA) to take into account the processes of teaching-learning in all disciplines and to institutionalize documentation and record-keeping of all academic and administrative matters of every department. The academic coordinators in every semester conduct an internal academic audit for the fulfillment of quality assurance IQAC- practices. A self-regulated assessment of teaching-learning processes along with systematic documentation is basic requirement of this process. In addition, a peer-review based audit not only evaluates the fulfillment of these procedures in teaching-learning process but also contributes in laboratory management:

- Devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and signing MoUs with research institutes to re-define the boundaries of meaningful and holistic education.

- The preparation of academic calendar; syllabus to be taught, distribution of time table, submission of lesson plan and curriculum delivery, compliance report as per the schedule; and assigning of academic responsibilities and internal committees formulation of various department activities – all this is assessed by proper documentation which is maintained by the academicco- ordinators.

- The documents of internal assessment, policy for moderation of marks, remedial classes for slow learners, and analysis of the results of semester examinations are carefully examined as per audit process protocol.

- A platform for engaging with students and addressing their concerns, regularly takes place via carefully designed teacher-student mentoring programme.

-The laboratories in the college are fully equipped, organised and managed and this is carefully done by the auditors.

-Faculty development programmes (paper presentation/participation in faculty development courses, publications, honors and distinctions) is also documented at the audit.

- IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in timely manner.

-It has collected feedback in appropriate forms from different stakeholder categories, analysed the same and used it for qualitative improvement.

-It has also organized Academic and Administrative Audit and has initiated follow-up actions as per the suggestions and recommendations of the eminent evaluators.

-Upload two examples of best practices institutionalized as a result of IQAC:

Ladakh is a region of high importance when it comes to the National Security. This area has key strategic importance. It is the responsibility of the nation to empower its citizens residing in this region and back them up to take this region from being strategically vulnerable to safe and secure as well as prosperous area contributing in country's growth and development. For this assertion to be a ground reality, youth especially students residing in Chandigarh should support these natives with all available resources and hence, create an example for others to follow. In this regard, our institute has taken an initiative - to provide them with easy & accessible material and healthcare at low costs and this is just one step amongst many. Supporting them here will empower people in their region locally and will help in supplementing the overall growth of their youth as well.

The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important agenda of the Strategic Plan. The mobilization of financial resources as one knows is of crucial significance for the growth of an institution.

File Description	Documents
Paste link for additional information	https://www.gc11.ac.in/uploads/submenu/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **(For first cycle - Incremental improvements made for the preceding year with regard to quality**

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

For the current academic session due to pandemic, entire teaching learning process was carried out in online mode. Entire faculty and the students were linked to URL domain of the institution, that is, gc11.ac.in. Furthermore, using G- suite like applications along with Google classroom, Google meet and ITB etc. free storage was provided to all the stakeholders of the institution.Training to use all the applications was also given to faculty members. The usage of such a methodology for online interaction enhanced teaching, learning, monitoring and evaluation in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college realises the cause of gender equity and sensitizes the staff and students to gender-based challenges and concerns. In the curriculum of all the first-year undergraduate courses Environment and Road safety Education, Violence against Women and Children and Drug Abuse is included, wherein the students are taught about the legal rights of women in India as well as provisions for protection of women and children. The curriculum of Political science also addresses the gender related issues propagating in our society. In addition to this several co- and extracurricular programmes highlight the centrality of addressing gender concerns and the need to transform the patriarchal society to a gender-equal society.

Gender sensitisation through academic and extracurricular programmes

- **Taking Gender concern into account, The Gender Equity Society of the college draft its annual plan to implement the policies into practice. The society conduct seminars, slogan writing, poster making, community outreach activities, poem recitation, and counselling sessions on gender related issues throughout the year, to achieve the objective of inculcating the values of equity and social justice among students.**
- **Students and teachers actively participate to enhance their understanding over contemporary issues affecting everyday lives of women. Women constable is put on duty in the college campus for safety and security of the girls whenever required.**
- **Legal awareness programmes are organized to create awareness about laws on sexual abuse, sexual harassment at workplace,**

civil and political rights, POSCO, etc. The college believes not only in increasing awareness among female students about their rights but also sensitizing students towards gender issues.

Facilities and provisions for safety and well-being of women

- There is a separate common room for female students with all necessary facilities.
- CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for heightening security in the college.
- The college has Internal Complaints Committee i.e. Sexual harassment committee for the protection of women at workplace.
- In addition, the college has a duly constituted Anti Ragging Committee, Discipline Committee, and Advisory Committee to ensure safety and protection of the students.
- The college provides medical support to students experiencing any kind of health issues. It organizes health camps to increase awareness of various health problems and concerns among female students.
  - Facility of two additional seats per course and subject to maximum of four seats is reserved for Single Girl Child/ One Girl Child out of the only two girl children.

File Description	Documents
Annual gender sensitization action plan	https://www.gc11.ac.in/uploads/submenu/7.1.1_A.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gc11.ac.in/uploads/submenu/7.1.1_B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has implemented the following measures for the management of degradable and nondegradable wastes.

Solid waste management: Many signboards are displayed in various areas of the college campus and hostels for creating awareness about waste management. Blue and Green covered/pedal-pushed dustbins are placed in the premises. The prints of waste belonging to green and blue category are pasted on the respective dustbin for easy segregation of wastes in the premises. Recyclable waste, dry waste, and biodegradable/wet waste are processed and recycled.Composting facility is available for managing biodegradable/horticulture waste. The compost so produced is issued to gardeners for utilization. The Best out of Waste society of the college conducts the awareness lecture for all the Class III and IV employees.

Hazardous chemical and radioactive waste management: Unused solid and liquid waste chemicals are dumped in an area earmarked in the department of Chemistry. No radioactive waste is produced in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has implemented several measures to make the college an inclusive campus. The reservation policies laid out by the Government of India for admissions of students under SC/ST Category are followed strictly by the admission committees. They ensure parity and transparency for admission of North-East students, Ladakh

students and foreign students during the admission process under different categories. The college has Roshni ki Aur organization, which looks after the welfare of differently abled students. The National Service Scheme (NSS) volunteers also assist our blind students in reading out study materials, offer assistance in writing projects and assist students in mobility and learning. Students from Economically Weaker Sections are granted fee concessions in every academic year under Our Children Fund managed by the college faculty. The college also promotes several financial assistance/scholarships provided by the Government of India, state governments and non-governmental organizations. Mentor-mentee meetings are held regularly in online mode, and students are encouraged to share their problems academic or personal with their mentors. Teachers adopt bi-lingual mode of teaching to assist students with linguistic challenges. This helps students to enhance and improve their academic performance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises activities to strengthen our constitutional values and deepen our allegiance and responsibility towards the nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that conduct to programmes and activities to inculcate constitutional obligations and patriotism among the students and staff.

Programmes instilling citizens' responsibilities:

The college fosters community responsibility by organising blood donation camps. In every camp, around 100 volunteers donate blood. They also organise book, food and clothes donation programmes regularly. Collection desks are set-up in college and the items so collected are distributed among the people from marginalised group.

The college renders national service by organising road-safety awareness programmes. Students are informed about traffic rules and regulations and instil the importance of safeguarding human life.

To promote a sustainable environment, Swachch Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution campaigns are implemented. Awareness programmes for proper E-waste disposal are organised.

Democratic values

The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually.

Constitution Day is celebrated every year in the college.

Army Day is observed to pay tribute to the Indian Army for their relentless service to this nation.

Online Voter's Day and Voter's Awareness Programmes are organised to create awareness towards their constitutional rights and duties due to COVID-19.

Citizens' rights

The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns. Due to COVID-19 no student Union elections are held this year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gc11.ac.in/uploads/submenu/7.1.9.docx
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.	C. Any 2 of the above

Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **The college celebrates national and international commemorative days to inculcate constitutional responsibilities, to instil patriotic spirit and to foster unity among fellow citizens**

- **Independence Day and Republic Day are celebrated in the college to show our solidarity towards the nation by hoisting the Indian flag and singing patriotic songs on 15th August and 26th January every year.**
- **Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country.**
- **International Women's Day is celebrated on 8th March. The Gender Equity Society organized various competitions in the college to celebrate women power and addresses issues related to gender disparity and promote gender equity in our society.**
- **International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India.**
- **Important environment-related days are commemorated at college to increase awareness about the importance of safe environment and conservation of natural resources.**
- **Tree Plantation was celebrated on 24th July 2020 by Mr. Rahul Mahajan (Renowned Environmentalist) along with the Principal and others staff members of the college.**
- **Online Slogan writing competition was organized on account of Atma Nirbhar Bharat on the topic GandagiMukt Bharat on 14th August 2020.**

- **Online Anticacker campaign was organized on Clean and Green Diwali and Diya Decoration on 13th November 2020**
- **Online Christmas Tree Decoration competition to mark the importance of nature on 24th December 2020**
- **Online Best Out of Waste competition on 25th January 2021**
- **Online Webinar on Water Conservation to celebrate National Science Day on 26th February 2021**
- **Online Pledge and Slogan Writing Competition to celebrate World Earth Day on 22nd April 2021**
- **Slogan writing competition (Online mode) on theme "Say No To Plastic" on 21st May 2021.**
- **Online Inter-college miniature Garden and Collage making competition on 5th June2021 to celebrate World Environment Day.**
- **Tree Plantation Drive in the College campus in collaboration with SBI on 5th June 2021.**
- **Celebrated July 3 as "No Plastic Day" on the "International Plastic Free Day" by taking pledge and making them aware about the harmful effects of plastics.**

  - **All the Environment related activities creating awareness and concerns are uploaded on Environment Society facebook page "Ürvi" to create awareness among the citizens to mark the importance, conservation and protection of our environment.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: 'Our Children' future foundation

2. Objectives of the Practice:

Our Children is a voluntary contributory body working to ensure timely help to students on compassionate grounds. Teaching to uplift is a great objective in the service of humanity so that students become self dependent and enlightened citizens of our country. To achieve this noble objective the faculty members of Post Graduate Government College sector-11 family, instituted a contributory fund to assist needy students so that they never feel financial hindrance in their educational pursuits. This help is intended to reach to those students who do not fall within the preview of governmental fee concessions. In a competitive world the financial constrains at the learning stage can be immense for the working class. To achieve this avowed objective 'our children' was initiated way back in year 1916-1917.

3. The Context:

This practice was started keeping in mind bright talented students who sometimes left their courses in-between because of the inability to pay fees. The staff members contributed individually when they were approached by students. Later members started collecting money annually as a Voluntary contribution. But it was difficult to approach and convince people, many even thought. that government institutions are not charitable places and many had doubts about how the money would be spent. Then likeminded people came together and laid the foundation for a unique practice. Initially starting this practice itself was a challenge as it was a challenge to convince people for this noble cause, then it was soon stream lined when 'our children' got a convener. Earlier students asked help from their respective teachers but with this platform they could contact the convener. While designing this practice the next step was to identify or screen the students who needed this aid the most. Another challenge was that the funds were limited and requirements were more.

4. The Practice

This is a noble and unique practice in helping deserving students. With the help of these funds many students were able to complete their graduation and it reduced the financial burden of their parents to a large extent. Practice like 'our children' in a government institute is a landmark because there are many scholarships which are given to students but students become

eligible only when they are admitted to the college During admission some students fall short of money and they don't know whom to approach and scholarships come only after they get admission Another unique point is that this is not a registered society. As it is not a registered society there is no bank account in its name. It works by maintaining records and distribution of collected money is a big challenge Registration of society needed a CA auditing which can't be afforded as funds were already very limited. Despite all the obstacles on the way it is an opportunity which opens door for many. Some students approach the society with the request to help with the fee in the beginning of the session as they become eligible for scholarship only after admission.

5. Evidence of Success:

The society collected 1 lakh 64 thousand and 735 rupees approximately in the session 2018-19. These funds were used for assisting to the needy students for payment of fees, purchase of books and stationery. A full record was maintained in register. The next year the society collected 1 Lakh 41 thousand and 200 rupees in the session 2019-20 out of which financial aid @ 7700 per student was given from july 2019 to December 2019. And Rs 7500/- from January 2020 to May 2020. Many students were covered under this voluntary scheme.

6. Problems Encountered and Resources Required

The biggest problem is to approach and convince new members as it is always difficult to convince reluctant people. The voluntary contribution is never sufficient as more resources are needed. Screening of the students was another big challenge so that aid goes to the neediest students. Identifying and contacting such students was another hurdle.Our children is a voluntary contributory body of college teachers which is working for providing financial assistance to needy and poor students so that they can continue their studies. During session 2020-21 the process of admissions was online and there is no physical admission, so the help provided to student is not on record, but the poor were able to continue with their studies as they were helped individually.

7. Notes.

This is a practice that other academic institutions can also implement to help those students who do not fall under the perview of government scholarships.

2. COMPOSTING

1. Title of the Practice: composting: turn your spoil into soil.

2. Objectives of the Practice:

To utilize green & wet (kitchen) waste efficiently to produce manure to be utilized in the college campus. The produced organic manure will be of exceptional quality and waste would be used efficiently. The main purpose is to convert garden, food and kitchen waste into compost which will be a excellent fertilizer for plants as it will provide essential nutrients to the plants. It will also empower soil structure and reduce the garbage volume at the same time. A natural fertilizer will cut back on use of chemical fertilizer and reduce weeds.

3.The Context:

There is large amount of green waste generated in the college campus. Composting allows for the collection of kitchen as well as garden waste to be decomposed naturally to create a nutrient rich amendment of soil. Organic matter decomposed through composting provides a storage location for water and nutrients that can be used for the growth of plants. On campus compost system is an important strategy for meeting sustainability goals of recycles ethics. Best of all it provides students hands-on learning opportunity in-science. Students become responsible and learn to work as a team. They are better informed and try to spread awareness amongst their friends. While implementing this practice the hardest part was segregation of waste. Another hurdle was that there were hard branches of trees which took a long time to decompose.

4. The Practice

Composting (vermi and aerobic) practice is a unique practice as it helps in utilizing entire leaf litter, and kitchen waste (Hostels mess and canteen) of the college campus. It is added to the three underground pits and two aerobic surface compost pits. The pits are covered with cow dung and soil. It takes two to three months for the compost to be ready for use as garden manure. The compost/ vermi compost and produce is utilized in the various gardens, hostels lawns and residences within the college campus. This practice is

thriving under the supervision of two departments in our campus i.e botany and environment. It is a great way to reduce the pressure on our city landfills. It makes the place cleaner and greener. It sensitize students to learn how to manage waste garbage. It inculcates the practice of waste segregation which further contributes to overall Waste Management. It ensures that bio-degradable transformed to usable compost. The limitation goes hand in hand as resources are needed to collect the waste from plants and later to convert it to compost . Another constrain is to persuade students to dump wet and dry waste in separate bins. Campus can be litter free if all join hands.

5.Evidence of success

Composting practice is a unique practice and it has helped the campus to save money.It was calculated by botany department that they saved rupees 22600/- by producing 1130 Kg of compost in a year. In this way the college reduced waste and increased recycling and saved money. The campus generates about 15-20 Kg of compost every month and in market 1 Kg compost costs rupees 100 and with this practice we save rupees 20 thousand per month for manure/ fertilizer.

A natural fertilizer will cut back on use of chemical fertilizer

6. Problems Encountered and Resources Required

We have a large green area and the compost generated in the campus is not sufficient enough to meet the requirements. Also we are not equipped with the latest machinery to collect the garden waste and kitchen waste. Man power is another hurdle in a government institution due to scarcity of funds. Another limitation may be updated scientific knowledge, training and physical ability of any institute.

7. Notes.

This is a practice that other academic institutions can also implement to make our city the beautiful clean and green.

File Description	Documents
Best practices in the Institutional website	https://www.gc11.ac.in/uploads/submenu/PGGC11_Best_Practice-1351385245.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Committed to its moto, "Higher and still higher", the Post Graduate Government College Sector-11 Chandigarh believes that education is a commitment to excellence in teaching as well as learning. The college aims to impart value based education with emphasis on self-discipline and character building. The college has also reinvent ways to cope up with the challenges due to the global pandemic, Covid-19. Immediate response to the crisis was to go digital and we started with online classes. Faculty used effective tools to ensure that students are involved in the learning process. To facilitate the process, "Online Study", committee was framed to check the connectivity related issues arising within the campus premises. Teachers were imparted training online for the application of G-Suit and Google classroom for effective teaching. During this tough time, the faculty members and students have also contributed their services in a number of awareness programmes and undertook responsibilities to look into the government related assigned work. Dr. Mahender Singh (Associate Professor in Physical Education) got the certificate of commendation for his meritorious services by the Chandigarh Administration. He was working as Nodal officer of containment zones of East (UT). Dr. Jasbir Kaur and Dr.Suraj Thapa (Assistant Professor in Punjabi and Political Science respectively) have worked as coordinates in Covid Control Room, GMSH,16 Chandigarh. Besides this Mohammad Amzad had worked day and night in dead body management during this crisis. He had rendered exceptional services in this line for which he was given President Award. Despite a number of hurdles, the college has constantly been trying to strengthen the support mechanisms and make online learning more students centred.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

'Higher and Still Higher' is rightly the motto of the college. For this IQAC has following future plans for the next academic year:-

- **Upgrading of existing infrastructure for better utilization of human resource**
- **Promoting research activities amongst faculty members**
- **Organising more seminars and workshops in various disciplines**
- **All weather swimming pool**
- **3 security posts**
- **Youth activity centre**
- **Day care centre**
- **Recreationcentre for students**
- **Multilevel 4 wheeler parking**
- **Advanced academic block Research centre**
- **Open Air Theatre**
- **3 elevators each for college campus Hostels**
- **Remodelling of college canteen**
- **Separate entry and exit gate**
- **Upgradation of ICT facilities**